

PROCEDURAL SEQUENCE FOR ACADEMIC SENATE APPROVAL OF PROPOSALS

1. Submit all proposals to the Office of Academic Affairs.
2. The Senate President will log items and forward them to the appropriate Senate subcommittees.
3. The Senate subcommittee will send the proposal to the Senate.
4. Senate proposals will be considered by the Full Faculty.
5. If approved, the proposal will then be forwarded to the Provost/Senior Vice Chancellor.

Proposals that require action to approve/disapprove/table or remand will be sent back to the Senate according to the monthly meeting schedule.

TITLE: SPEH 240, Course Revision
 SUBCOMMITTEE: Curriculum PROPOSAL #: 99-22

PROPOSAL:

Action Signatures:

Mark Saffert 2/1/00
 Submitter Date

[Signature] 2/16/00
 College Chair/Dean Date

n/a
 Committee Chair

Approve _____ Disapprove _____ Date _____

[Signature]
 Committee Chair

Approve X Disapprove _____ Date 2-24-2000

[Signature] 3/22/00
 Faculty Senate President

Approve ✓ recommended Disapprove _____ Date 3/21/00

Roger A. Barbo
 Provost/Senior Vice Chancellor for Academic Affairs

Approve ✓ Disapprove _____ Date 4/20/00

Course Revision Form

NEW _____ DROPPED _____ MAJOR REVISION XX INFORMATION ONLY _____

Department **College of Arts and Sciences** Program Area **Communication** Date: **February 2, 2000**

Prefix **SPCH** No. **240** Title **Small Group Communication** Credits **3**

Required by **Communication B.A. and Minor** _____

Selective in _____

Elective in _____

General Education **Group B** _____

Lecture xx Lecture/Lab _____ Contact hours lecture _____ Contact hours lab _____

Current Catalog Description (include all prerequisites):

An introduction to the theory and practice of purposeful leadership and participation in group, committee, conference, and public discussion. A focus of this course will include analysis and participation in small groups, how small groups function within organizations, and an examination of communication processes in organizations.

Proposed Catalog Description (include all prerequisites):

An introduction to the theory and practice of purposeful leadership and participation in group, committee, conference, and public discussion. A focus of this course will include analysis and participation in small groups, how small groups function and an examination of conflict management in small groups. Group interaction will focus on a service learning activity that has outreach components ~~for the Havre or Hi-Line Community.~~

Course Outcome Objectives:

New instructional resources needed (including: library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.