

**ACADEMIC SENATE PROPOSAL TRACKING SHEET**  
**(Document To Be Originated by the Academic Senate Secretary On Canary Color Paper)**

<b>Proposal #</b> 24-23	<b>Title:</b> New Course Proposal - ECP 130 Emergency Medical Technician
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(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

**All proposals MUST have their originating college faculty body (Arts, Sciences & Education; Health Sciences; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.**

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the committee will provide written rationale to the originator, via the Academic Senate.\* The originator may request that the item be forwarded to the next body for consideration. Upon completion of subcommittee action, the proposal will be returned to the Academic Senate Secretary for consideration at the next Academic Senate meeting.
4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration within 10 working days. If the Academic Senate disapproves the proposal, the Academic Senate will provide written rationale to the originator. \* The originator may request that the item be forwarded to the Full Faculty for consideration, utilizing procedures set forth in the Senate Bylaws.
5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website by contacting the webmaster.
7. The Chancellor approves or disapproves the proposal.
8. If approved, the proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

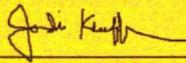



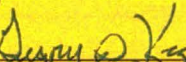
**Subcommittee and Academic Senate college representatives will notify their respective colleges of the progress of submitted proposals or the proposal may be tracked via the web page -- <http://www.msun.edu/admin/provost/senate/proposals.htm>**

**Documentation and forms for the curriculum process are also available on the web page: <http://www.msun.edu/admin/provost/forms.htm>**

**\* If a proposal is disapproved, it is returned to the Dean of the submitting college who then notifies the originator.**

**See back for tracking form**



	Date	Action Taken	Signature	Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
Received by Senate Secretary	12/10/24	Tracking form initiated		12/10/24				
General Education Committee (if applicable)		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
Curriculum Committee (if applicable)	12/16/2024	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Signed by: 	12/16/2024				
Academic Senate	1/15/2025	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	DocuSigned by: 	1/15/2025				
Provost		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved		2/13/25				
Chancellor		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved		2-13-2025				
MSU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	NIA					
BOR		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	NIA					
NWCCU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	NIA					
Provost		Advise originating college and Academic Senate of status. Update Web page.						
Registrar		Catalog/Policy Manual Update						

**NOTE:** The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward.  
 Academic Senate Form 1 (Revised 4/4/2023)



## COURSE REVISION FORM

NEW x DROPPED \_\_\_\_\_ MAJOR REVISION \_\_\_\_\_ FOR INFORMATION ONLY \_\_\_\_\_

- For purposes of this form, "For Information Only" should be used for catalog description or objective changes ONLY

College Health Sciences Program Area Emergency Medical Services

Submitter Dr. Frank Zuccala Dean Dr. Tiffany Vickers Date 12/03/2024  
 Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):  
 This course introduces students to knowledge, skills, and abilities critical to a career in the emergency medical service (EMS). The course focuses on didactic instruction that provides the students with an opportunity to acquire understanding of basic life-saving techniques. Furthermore, the course provides a brief introduction to human anatomy and physiology as well as an exploration of the most common disease and disorder states in human pathophysiology encountered in EMS.

Please provide the following information:

**Course Prefix & No.:** ECP 130  
**Current Course Title:** Emergency Medical Technician  
**Proposed Course Title (when applicable):** Emergency Medical Technician

**Current # of Credits:** na  
 [please specify degrees]:  
**Required by:** None  
**Selective in:** Pre-Professional emphasis track  
**Elective in:** None

**General Education Category:**

**Lecture:** 3  
**Lecture/Lab:**  
**Gradable Lab:** 1

**Lecture contact hours per week:** 3  
**Lab contact hours per week:** 2

**Current Catalog Description (include all prerequisites):** NA

**Proposed or New Catalog Description (include all prerequisites):**  
 This course introduces students to knowledge, skills, and abilities critical to a career in the emergency medical service (EMS). The course focuses on didactic instruction that provides the students with an opportunity to acquire an understanding of basic life-saving techniques. Furthermore, the course provides a brief introduction to human anatomy and physiology as well as an exploration of the most common disease and disorder states in human pathophysiology encountered in EMS. The lab component introduces students to clinical skills critical to a career in the emergency medical service (EMS). The course has laboratory skill instruction and clinical observation modalities that provide the students with an opportunity to master basic life-saving techniques.

**Course Outcomes/Objectives:**

1. Understand and apply the basic principles of EMS operations.
2. Evaluate medical and trauma situations based on validated assessment tools.
3. Learn and practice the specific trauma and medical assessments approved by the National Registry of Emergency Medical Technicians (NREMT).
4. Prepare for passage of the NREMT psychomotor exam stations.
5. Observe and participate in clinical observation hours at pre-approved and scheduled clinical sites appropriate for EMTs.
6. Learn and practice the Montana approved skill endorsements at the EMT level.

**Please note additional instructional resources needed, if any (including library materials, special equipment, and facilities). Approval does not indicate support for new faculty or additional resources.**

No additional resources are needed.

Updated 4/4/2023





# MONTANA STATE UNIVERSITY NORTHERN

## Academic Senate Tracking Sheet Correction Form

Date: December 11, 2024

Proposal: 24-23

Title: New Course Proposal – ECP 130 Emergency Medical Technician

Brief description of the correction to be made (if more space is needed use the back of the sheet):

- Change from 4 credit to 5 credit with lecture 3 credits and increase lab from 1 to 2 credit.

Name of Person making the correction: \_\_\_\_\_

*Cay Thomas*

Phone # (if more information is needed): \_\_\_\_\_

Date returned back to the Senate Secretary: \_\_\_\_\_

*12/16/24*