ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)

Proposal # 20-26	**Title:**	**Emeritus Status for Professor Steven Lockwood**

(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.
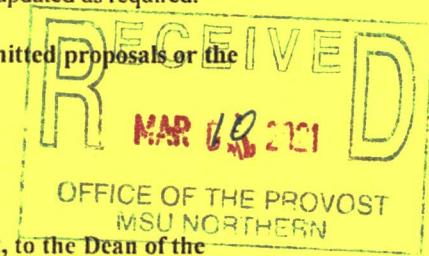P

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**

2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.

3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.

4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.

5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website.

7. The Chancellor approves or disapproves the proposal.

8. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

   Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- http://www.msun.edu/admin/provost/senate/proposals.htm

   Documentation and forms for the curriculum process is also available on the web page: http://www.msun.edu/admin/provost/forms.htm

*****(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President, to the Dean of the submitting college who then notifies the originator.

See back for tracking form

	Date	Action Taken	Signature	Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
*Abstract received by Senate Secretary		Copy to Senate President. Forward to Provost.	0					
*Provost		☐ Abstract Approved ☐ Disapproved						
Received by Senate Secretary	3/10/2021	Tracking	*DocuSigned by:* Debra Bradley 26500A1E6DE64DB...		Forward to Academic Senate	C Reifschneider		DocuSign
General Education Committee (if applicable)		☐ Approved ☐ Disapproved			N/A			
Curriculum Committee (if applicable)		☐ Approved ☐ Disapproved			N/A			
Academic Senate	3/10/2021	☐ Approved ☐ Disapproved	*DocuSigned by:* Carol Reifschneider 8C0C778AE8D7467...		Forward to Provost Office	C Bond		DocuSign and Inner Office
Full Faculty (if necessary)		☐ Approved ☐ Disapproved						
Provost		☑ Approved ☐ Disapproved	(signature)	3/10/21		Chnir Mar Office 10/21 Moved onto May BOR 2021		
Chancellor		☑ Approved ☐ Disapproved	Gregory D. Kegel	3·11·2021				
MSU		☐ Approved ☐ Disapproved						
BOR		☐ Approved ☐ Disapproved						
NWCCU		☐ Approved ☐ Disapproved						
Provost		Advise originating college and Academic Senate of status. Update Web page.						
Registrar		Catalog/Policy Manual Update						

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward. *Abstract and pre-approval required for new programs ONLY.

Academic Senate Form 1 (Revised 3/21/2012)

MONTANA STATE UNIVERSITY NORTHERN

College of Arts, Sciences, and Education

DATE: March 22, 2020

TO: Dr. R. Neil Moisey, Provost and Vice-Chancellor of Academic Affairs
FROM: College of Arts, Sciences & Education, Montana State University-Northern

RE: Emeritus nomination for Professor Steve Lockwood

In accordance with MSU-Northern Policy 502.2 Emeriti, MSU-Northern College of Arts, Sciences, and Education recommends the conferment of the title of "Professor Emeritus" to Professor Steve Lockwood.

Dr. Lockwood, a tenured Professor in English, began his teaching career at the former Northern Montana College (NMC) in 1988, and progressed through the ranks to Full Professor. He obtained a 4-year Bachelor of Arts degree in English Literature from San Jose State University (1970) and a Doctorate of Philosophy in English Literature from Indiana University (1985).

As a member of the faculty of MSU-Northern, Steve helped develop an Honors program and the *Montana Professor* journal, an online and in print journal for Montana academics which continued for several years. Steve also was an active proponent of the Montana Committee for the Humanities, lecturing on topics at locations statewide. He served as a representative of Montana State University – Northern at statewide competitions and as a liaison with industry throughout his tenure.

Steve developed and maintained rigorous classroom environments which positively enhanced student learning. As part of his academic responsibilities, Steve has been very active in academic advising, career preparation, and curricular development and design.

Steve was actively involved with the MSU-Northern campus. He was involved with various organizations and committees on campus, including: faculty Academic Senate member, Academic Senate Vice-President, and Academic Senate President, advisor for the student newspaper, served on the General Education Committee, (member and committee chair), and participated in a wealth of faculty and staff search committees.

Professor Steve Lockwood has truly been an asset to many programs on this campus, and an asset to the College of Arts, Sciences, & Education, MSU-Northern, and Havre. He has, through his role as an educator, positively influenced the lives and careers of many students. He is very deserving of the title of Professor Emeritus, a title he has truly earned. Therefore, the College of Arts, Sciences & Education whole heartedly recommends that Professor Steve Lockwood be awarded the title of Professor Emeritus.

Thank you for your consideration.

Valerie Guyant

Chair – College of Arts. Sciences & education

Steve Lockwood
Vita Brevis, Spring 2020

Curriculum Development & Assessment

Converted one-half of British Lit II (LIT 224) to Open Educational Resources and assembled course in Brightspace CMS, 2019

Converted World Lit (LIT 230) to free Open Educational Resource textbook and assembled course in Brightspace, a 6-month project, 2017-18

Pioneer in Apple iPad use via Polycom delivery system, "smart" classroom consoles, and flat screen TV on mobile carts, 2015-present

Certified Quality Matters instructor in "Applying the QM Rubric (APPQMR)", October 2014

Troubleshooter, Desire to Learn test server at MSUN, LIT223, Fall 2013-present

Developer, Desire to Learn, on-campus course conversion seminars, Fall 2008-present

Chair, Promotion & Tenure review committee, Spring 2013, 2015, 2016

Student, D2L "Creating & Using Rubrics" seminar, MSUN, Fall 2013

Student, D2L "Creating & embedding video" seminar, MSUN, Spring 2013

Student, D2L Community of Practice semester course "Empowering Online Learning" (using Bonk & Zhang's book by same name), Spring 2012

Licensed Dual-Credit instructor (MT Category 8, folio #83216), the first at MSUN, Fall 2009; Fall 2014

Student, WebCT development course, Fall semester 2005 (course grade: 98.5/100)

Developer & teacher, Introduction to Film--eCollege online course, Summer 2004

Developer & teacher, Internet Literacy--pilot course for campus-wide requirement that students learn thoroughly Internet fundamentals, including search engines, file transfers, formats, & compression, newsgroup searches, e-mail protocols, network storage, and security practices, Spring 2002

Chair, Honors program development--committee established to research and develop honors program for MSU-Northern in Havre, 1995–present. Two English courses and Math in place; Computer Information Services, Speech, & 300-level leadership seminar in process.

Distribution manager & member, *Montana Professor* Editorial Board--review articles, budget, publishing practices for academic journal, 1992–present

Member, Montana Academic Forum--forum advises the Board of Regents of the Montana University system on curriculum and policy development for the six 4-year branches and five 2-year vo-tech colleges, 1996–present

Chair, Northwest Accreditation sub-committee on General Education--responsible for collecting and reviewing assessment plans from all departments engaged in

gen ed course delivery in preparation for Oct. 1997 and followup visit from accreditation agency, 1996–1998

Chair, General Education Committee--responsible for judging viability of changes to general ed core classes; recommend core course transferability within statewide university system, 1994; also member 6 years, 1990–1993, 2002–2003.

English faculty coordinator--schedule classes and shape major/minor degree programs offered by English program area (six faculty), 1993

Chair, IDST steering committee--develop course offerings and senior seminar for Interdisciplinary Studies degree (six program areas), 1991–1996

Member, GEN301 planning committee--Society & Technology course required of all students, taught by team of three professors, 1992

Member, Developmental Education Committee--chief architect of development offerings in English program area, 1989–1997

Initiator, Collaborative Master's Degree in English--met with English Department chair at MSU-Bozeman; secured tentative agreement to work toward joint offering of degree by our two campuses, Fall 1997; currently working toward program solely for MSU-Northern

Team Development Contributions

CBA negotiations' team member, MSUN federation of teachers local 4045, Fall 2004-Spring 2009, 2013-20

Vice-president, MSUN federation of teachers local 4045, 2013-16

Winner of iPad Pro for most Extended University points earned at MSUN during 2015-16 academic year

Web site supervisor & editorial board member, *Montana Professor* journal and MSU-Northern honors--set up server hardware & software, train and guide honors students in creating *Montana Professor* web site and posting journal issues, plus periodic "From the Crow's Nest" online column, 1997–present; same for Montana Initiative for Nursing Transformation (1998-2000) and honors sites <mtprof.msun.edu>, <mint.msun.edu>, <comus.msun.edu>

Treasurer & Grievance Officer, local 4045, Fall 2002-Spring 2003

Moderator & Chair--"The September 11 Attacks: Understanding Causes & Effects": 7-member panel on Middle East/US relations presented information, analyzed background, and fielded questions from community & university audience, 18 September 2001

President, Faculty Senate--direct campus business for seven standing senate sub-committees, from gen ed to library; review & recommend for/against approval all curriculum & policies for faculty, 1997–1998

Vice-president, Faculty Senate--assist president of senate, conduct elections, oversee reports to Chancellor & Vice Chancellor, 1996–1997

Team leader, IDST Senior Seminar--taught seminar with two other faculty from
Social Sciences & Natural Sciences, 1991–1995

NorthNet team leader--design and team teach graduate course (ED608) via MSUN
distance learning technology, beamed to nine sites, 1997

Chair & judge, VICA Principles of Technology competition--statewide Vocational
Industrial Clubs of America competition held on MSUN campus; organized PT
section with judges, 1996–1997

Judge, VICA Diesel competition--developed report writing section and judged with
grad students, 1993–present

Guest lecturer, AUTO 450--invited to lecture senior students on library research and
writing techniques, 1996

Advisor, student newspaper--planned & implemented electronic publishing of
campus paper; taught production techniques as class, 1988–1996; installed
Internet hardware & software and trained staff, 1999

Faculty auditor--forged bridges to Humanities area as student in following industrial
technology classes: Robotics 100, Diesel 114 & 115 (Fuel systems), Diesel 272
(troubleshooting), Diesel 400 (Shop Practices), Auto 134 (Electrical systems),
Diesel 214 (Intro to Hydraulics & Pneumatics), 1990–present

Business/Industry Connections

Sponsor, student intern at Bear Paw Veterinary Service, 2019-20 academic year

Liaison, Community Service program--initiated student volunteer projects for
academic program. At two retirement homes, students train residents to use
computers for Internet work. Other volunteers created digital movies for Havre
Model RR Association and for MSUN College of Nursing, Fall 2000–present.

Montana Committee for the Humanities--lecturer on Science Fiction, 1994–present,
and on the Internet and its impact in Montana, seven cities to date, 1996–
present

Apple Computer--campus computer representative; help students assess needs and
place orders; laboratory overseer for Macintosh computer lab, 1991–present

Polaris ATV mechanic's school training--service & repair of Polaris ATVs, Polaris
online service diagnosis & parts software, Minneapolis, MN, Fall 2009

Electronic Data Services--lunched with representatives on campus who agreed to
send supporting materials and investigate coöp jobs for our Technical Writing &
Editing students (ENGL366), Fall 1997

Cummins Diesel--student with diesel faculty at regional training center for one week
seminar on electronic control modules and fuel systems, 1995; granted technical
writing materials from Rocky Mountain Cummins dealership in Billings (1997)
and from General Electric in Havre (2001)

American Federation of Teachers--one week training in grievance management, 1989; grievance officer for Local 4045, 1996 & 2000–present; AFT representative to Northcentral Montana Labor Council, 1994

Fisher Controls Corporation--as technical writer, wrote training manuals for world's largest control valve manufacturer, Marshalltown, Iowa, 1987

Suzuki Motor Company--owned & operated motorcycle dealership, attended factory training schools each of five years, 1975–1980

Specialized Teaching

Attended eight seminars that demonstrated methods for using technology in college classes, Northwest Managers of Educational Technology conference, Oregon State University, Corvallis, OR, April 2018

Attended six seminars that demonstrated methods for using technology in college classes, Northwest Managers of Educational Technology conference, Carroll College, Helena, MT, April 2107

Attended three seminars that presented methods for teaching Native Americans at the First Annual Little River Institute Indigenous Education Conference, April 28-29, 2016

Attended six seminars that demonstrated methods for using technology in college classes, XLi 2016 Extended Learning Institute, Great Falls College MSU, March 14-15, 2016

Remote instructor: taught full load online via satellite from remote location without utilities! Fall 2010–Spring 2011

Team teacher: taught WRIT101 at Havre High School with HHS teacher Kevin Shellenberger, Spring 2010

Desire to Learn seminar student: transforming WebCT courses into D2L; using D2L for online grading progress, spring 2009

WebCT online courses developed and taught: ENGL 114 Intro to Lit (Fall 2007 & 2008, ENGL214 World Lit (Sum 2008), ENGL221 British Lit I (Fall 2005 - 2008), ENGL222 British Lit II (Sprnig 2006 - 2009), ENGL 309 Film Survey (Summer 2006 & 2009), & ENGL385 Shakespeare Fall 2006 & 2008)--all 3credit courses

NorthNet interactive television course developed & taught: ENGL337 Grammar (Summer 2004-2009)

Coöperative Education--ongoing project (1998–present) trains students to scan, edit, & convert for WWW site new & back issues of *Montana Professor* academic journal. Current issues from 1991–present are posted; since 1999 have finished all 45 back issues, and are now current.

Student honors council sponsor: met every two weeks last academic year; helped organize and attended two hikes, two ice skating sessions, three movie

presentations, one rappelling outing, and one backpacking trip; canoeing, hiking, and backpacking planned for summer 2003.

Hon290--developed & delivered pilot course for planned university honors program; students procured clients, proposed business plans, developed web pages; set up & programmed web server for Internet, 1997

CIS 390/590; GDSN 390/590--one- and three-day to 5-week computer workshops in Computer Information Systems and Graphic Design: Setup & Maintenance of Macintosh Servers, Web Design & Publishing, AppleWorks for Macintosh & Windows, Desktop Publishing, Advanced Graphics for Macintosh & Windows (Dreamweaver, Fireworks, Freehand), Spreadsheet & Database Design, On-line course building, Microsoft Office for Macintosh & Windows, Creating Digital Movies for CD, DVD, & Web distribution, 1990–present

ENGL465--Technical Editing; students designed business projects that depend on desktop computers: newsletters, posters, T-shirt iron-on transfers, section maps for title search company, advertisements, handbook for local health center, 1996

ENGL214--World Literature via NorthNet distance learning network; course beamed to two sites as early test of network capabilities, 1996

ENGL368--Writing for Grants; students and community members learn research methods for public & private funding agencies, 1992–present

ENGL366--Technical Writing; upper-division class for technology and writing majors, 1988–1991 & 1997–present; made a program requirement by Automotive & Diesel Technology faculty, 2000.

ENGL329--Newspaper Production; covered fundamentals of electronic publishing in print industries; students budgeted for & produced college newspaper, 1988–1996

ENGL361, ENGL461--Business & Technical Writing, tailored to needs of Colleges of Agriculture, Business, and Engineering at Iowa State University, 1985–1988

Presentations

"Why Dual Credit?" slideshow presentation for high school parents and students, spring 2019 (available on Google Slides)

Honorable mention short video presentation, Office of Teaching and Learning Excellence, Hensler Auditorium, April 2018 (https://youtu.be/FXfCl9P-n4g)

Best in show short video presentation, Office of Teaching and Learning Excellence, Hensler Auditorium, April 2017 (https://youtu.be/orQwAB_3Qpc)

"D2L Intelligent Agents," presentation, XLi 2016 Extended Learning Institute, Great Falls College MSU, April 2016

"A Run at Dual-credit Certification," *Montana Professor* Spring 2009

Review of *University Inc.:The Corporate Corruption of Higher Education,* by Jennifer Washburn, *Montana Professor* Spring 2006.

Review of *iMovie5 &iDVD5,* by David Pogue, AAUG website, 2005.

Review of *Designing with Web Standards,* by Jeffrey Zeldman, Apple Alaska Users' Group website, 2004.

Review of *OS X Panther,* by David Pogue, AAUG website, 2004.

Review of *Hhtml & Xhtml: The Complete Reference,* 4th ed., by Thomas Powell, AAUG website, 2004.

Review of *Take Control of File Sharing,* by Glenn Fleishman, AAUG website, 2004.

Review of *Before & After,* by John McWade, AAUG website, 2004.

Review of *Take Control of User Accounts,* by Kirk McElhearn, AAUG website, 2004.

Review of *BBedit 7.1,* by Bare Bones Software, AAUG website, 2004.

Review of *WebPix 2.6.3,* by M3 Software, AAUG website, 2003.

Review of *Cascading Style Sheets,* 2nd ed., by Eric Meyer, AAUG website, 2003.

Review of *Style Master 3.5.2,* by Western Civ Software, AAUG website, 2003.

Review of *iMovie4 &iDVD4,* by David Pogue, AAUG website, 2003.

Review of *Virtix Arsenal,* by Virtix Software, AAUG website, 2003.

Review of *The Unusually Useful Web Book,* by June Cohen, AAUG website, 2003.

Review of *How to do Everything with Html & Xhtml,* by James Pence, AAUG website, 2003.

Review of *Robin Williams DVD Design Workshop,* by John Tollett & David Rohr, with Robin Williams, AAUG website, 2003.

Review of *Digital Diploma Mills* by David Noble. *Montana Professor* Winter 2003.

Essay Review: *The Game of Life: College Sports & Educational Values* by James Shulman and William Bowen. *Montana Professor* Fall 2002.

Review of *How Scholars Trumped Teachers* by Larry Cuban. *Montana Professor* Spring 2000.

"Book Review!" From the Crow's Nest column, *Montana Professor* online edition, February 2000.

"Road Review!" From the Crow's Nest column, *Montana Professor* online edition, February 2000.

"Two Modest Suggestions for the Regents." *Montana Professor* Winter 2000.

"Distance Learning Fumerole." From the Crow's Nest column, *Montana Professor* online edition, April 1998.

Sponsor for "Competition: Who Wins?" by two undergraduate presenters. Conference on Intellectual Freedom: MSU-Northern, Spring 1997.

Review of *Silicon Snake Oil* by Clifford Stoll. *Montana Professor* Winter 1996.

"Big Business and Public Education." Panel presenter, Conference on Intellectual Freedom: MSU-Northern, Spring 1996.

"Benefits of Collegiate Honors Programs." Faculty luncheon series: MSU-Northern, Fall 1995.

Review of *Reinventing Government* by David Osborne and Ted Gaebler. *Montana Professor* Winter 1994.

"Opening Literature through Science: a Pedagogical Process." Midcontinent Institute Conference: Minot State University, March 1994.

"Computers in the Classroom." *Montana Professor* Spring 1993.

"Blessing and Bane: Computer Databases." Midcontinent Institute Conference: Minot State University, March 1993.

"Standards and Why We Need Them." *NoMoCo:* October 1992.

Employment History

1988–present: Professor of English & Technical Writing, Montana State University-Northern, Havre, MT

1985–1988: Adjunct Professor of English, Iowa State University, Ames, IA

1973–1980: Owner/operator, Sunday Rider Suzuki motorcycle dealership and multi-line accessory center, Bloomington, IN

1971–1976 (part time): Graduate Teaching Assistant, Indiana University, Bloomington, IN

1970–1973 (part time): Distribution Director, *Indiana Daily Student* college newspaper (circulation 10,000+), home & mail delivery, Bloomington, IN

*earned 99% of all college expenses

Education

Ph.D. English Literature, Indiana University, 1985

B.A. English Literature, San Jose State University, 1970

Address: 27 Saddle Butte Drive, Havre, MT 59501
Phone: 406-265-3751 (days)
E-mail: stlockwood@msun.edu
Employer: Montana State University-Northern, Havre, MT 1988–present

References available on request