ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)

Proposal # 19-22	Title: CMLD Major Revision	JAN 2 7 2020

(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**

2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.

3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.

4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.

5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website.

6. The Chancellor approves or disapproves the proposal.

7. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

8. Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- **http://www.msun.edu/admin/provost/senate/proposals.htm**

   Documentation and forms for the curriculum process is also available on the web page:
   http://www.msun.edu/admin/provost/forms.htm

*****(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President, to the Dean of the submitting college who then notifies the originator.**

See back for tracking form

	Date	Action Taken	Signature	Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
*Abstract received by *Senate Secretary *Provost		☐ Copy to Senate President. Forward to Provost. ☐ Abstract Approved						
Received by Senate Secretary	1/27/2020	☐ Disapproved Tracking form initiated	D Bradley	forward to Gen Ed Chair	Inter Office		
General Education Committee (if applicable)	1/28/20	☐ Approved ☐ Disapproved	Croghan	"	Bradley / Gen ed Inter Office		
Curriculum Committee (if applicable)	2/1/2020	☑ Approved ☐ Disapproved	GM	2/20/2020 forward to M. Seifert	Inner Office		
Academic Senate / Full Faculty (if necessary)	3/6/2020 4/23/2020	☑ Approved ☐ Disapproved ☐ Approved ☐ Disapproved	Mark Seifert FSB	4/24/2020 Pre Senate 4/24/2020 forward to Bord	BOR Inner Office		
Provost		☑ Approved ☐ Disapproved					
Chancellor		☒ Approved ☐ Disapproved	Waged O Kayl	& Chnlr	% 3/3/24 AA 3·1·2024		
MSU		☐ Approved ☐ Disapproved					
BOR		☐ Approved ☐ Disapproved					
NWCCU		☐ Approved ☐ Disapproved					
Provost		☐ Advise originating college and Academic Senate of status. Update Web page. ☐ Disapproved					
Registrar		☐ Catalog/Policy Manual Update					

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward.

*Abstract and pre-approval required for new programs ONLY.

Academic Senate Form 1 (Revised 3/21/2012)

PROGRAM/DEGREE REVISION FORM

NEW_____ DROPPED_____ MAJOR REVISION __X__ FOR INFORMATION ONLY _____

College __CASE__ Program Area __Community Leadership Major__ Date __12/4/19__

Submitter _~~Randy Bachman~~_ Dean _~~Aleveue Stalba~~_ Date _1-17-2020_

Signature   Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s).

PSCI 2xx and PSCI 3xx will replace BUS 215 and BUS 455. The BUS prefix was deprecated under the FLOCing initiative, and the course content is typically included under the PSCI prefix in similar programs at other institutions within the MUS. Course revisions further focus the overall CMLD curriculum by eliminating duplication and filling remaining gaps.

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

PROPOSAL TITLE_ Community Leadership Major Revision

Current Program listed in the 19-20 Catalog

Course Prefix	#	Course Title	Gen-Ed Credits	Credits
CMLD	101	Introduction to Community Leadership		3
CMLD	260	Foundations of Civic Engagement		3
CMLD	301	Concepts in Community Leadership		3
COMX	412	Communication and Conflict		3
CMLD	355	Design of Community Based Programs		3
CMLD	360	Eval of Community Based Programs		3
CMLD	401	Seminar in Community Leadership		3
PSYX	100	Introduction to Psychology (Cat IV)	3	
SOCI	101	Introduction to Sociology (Cat IV)	3	
COMX	212	Intro to Intercultural Communication or	3	
SOCI	315	Race, Gender, Ethnic Relations (Cat V)		
PHIL	210	Ethics (Cat VI)	3	
COMX	210	Communication in Small Groups		3
COMX	320	Principles of Org Communication		3
WRIT	338	Public Relations Writing		3
ENGL	328	Media Literacy		3
		Core Subtotal		33
With an Option in Nonprofit Management				
BUS	215	Managerial Planning in Not-for-Profit		3
BUS	455	Managing the Not-for-Profit Org		3
PSCI	411	Nonprofit Grant Writing		3
PSCI	412	Nonprofit Fundraising		3
CMLD	490	Undergraduate Research or		3
CMLD	498	Cooperative Education/Internship		
		Option Subtotal		15
Or (/And) With an Option in Public Administration				
PSCI	240	Introduction to Public Administration		3
PSCI	210	Introduction to American Government		3
PSCI	260	Intro to State and Local Government		3
PSCI	365	Public Policy Issues & Analysis		3
PSCI	490	Undergraduate Research or		3
PSCI	498	Cooperative Education/Internship		
		Option Subtotal		15
		Total (33 Core + 15 Option)		48

Proposed Program for the 20-21 Catalog

Course Prefix	#	Course Title	Gen-Ed Credits	Degree Credits
CMLD	101	Introduction to Community Leadership		3
CMLD	260	Foundations of Civic Engagement		3
CMLD	301	Concepts in Community Leadership		3
COMX	412	Communication and Conflict		3
CMLD	355	Design of Community Based Programs		3
CMLD	360	Eval of Community Based Programs		3
CMLD	401	Seminar in Community Leadership		3
PSYX	100	Introduction to Psychology (Cat IV)	3	
SOCI	101	Introduction to Sociology (Cat IV)	3	
COMX	212	Intro to Intercultural Communication or	3	
SOCI	315	Race, Gender, Ethnic Relations (Cat V)		
PHIL	210	Ethics (Cat VI)	3	
COMX	210	Communication in Small Groups		3
COMX	320	Principles of Org Communication		3
WRIT	338	Public Relations Writing		3
ENGL	328	Media Literacy		3
		Core Subtotal		33
With an Option in Nonprofit Management				
PSCI	2xx	Financial Mgmt for Nonprofit Orgs		3
PSCI	3xx	Human Resource Mgmt for Nonprofit Orgs		3
PSCI	411	Nonprofit Grant Writing		3
PSCI	412	Nonprofit Fundraising		3
CMLD	490	Undergraduate Research or		3
CMLD	498	Cooperative Education/Internship		
		Option Subtotal		15
Or (/And) With an Option in Public Administration				
PSCI	240	Introduction to Public Administration		3
PSCI	210	Introduction to American Government		3
PSCI	260	Intro to State and Local Government		3
PSCI	365	Public Policy Issues & Analysis		3
PSCI	490	Undergraduate Research or		3
PSCI	498	Cooperative Education/Internship		
		Option Subtotal		15
		Total (33 Core + 15 Option)		48

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

Updated 09/29/05

CASE PROPOSAL TRACKING SHEET 2019-2020

Document to be Orginated by the CASE Adminstrative Assocate

1. Submit all proposals using the appropiate Academic Senate Program/Degree and/or course revisoin forms to the CASE Administrative Associate

2. The CASE Adminstrative Associate forwards them to the appriopraite CASE Committee

Proposal Number: # 20	Name: CMLD Major Revision

DATE:

Received by the CASE Admin Associate   12·4·19

Forward to the CASE College Meeting   12·4·19   ✓ Approved _____ Not Approved
Valeni (Chair Signature)   12/11/19   Date

Return to CASE Admim   12·11·19

Forward to the Director of EDUC   12·12·19   _____ Approved _____ Not Approved
Director's Signature   Date

Return to CASE Admin   _____

Forward to the Dean of CASE   1-17-2020   ✓ Approved _____ Not Approved
Arlene Elbe   1-17-2020
Dean's Signature   Date

Return to CASE Admin   1·17·2020

Forward to Professional Education Unit   _____ Approved _____ Not Approved
PEU Siganture   Date

Return to CASE Admin   1·17·2020

Forward to Academic Senate Subcommittees   1·27·2020

Updated 12-09-2019 DDB