ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)

OCT 29 2018

Proposal # 18-15	Title: BS: Business Administration – Information Only

(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)
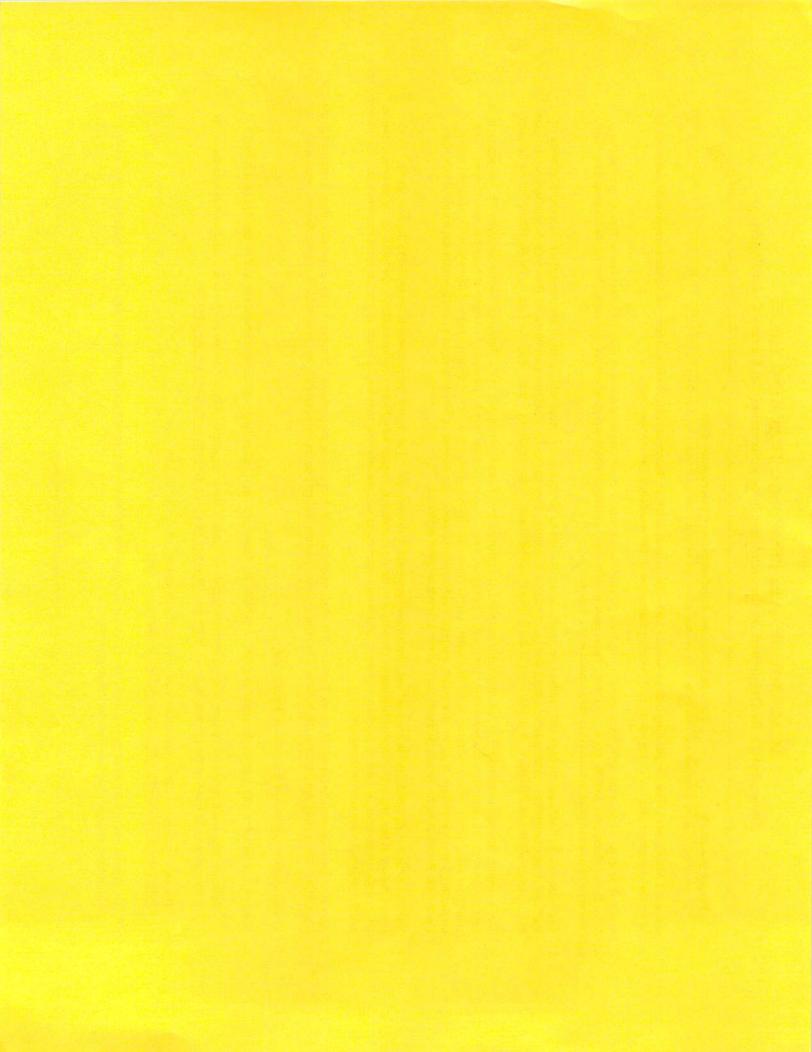
All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**

2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.

3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.

4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.

5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website by contacting the webmaster.

7. The Chancellor approves or disapproves the proposal.

8. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

   Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- http://www.msun.edu/admin/provost/senate/proposals.htm

   Documentation and forms for the curriculum process is also available on the web page: http://www.msun.edu/admin/provost/forms.htm

*****(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President, to the Dean of the submitting college who then notifies the originator.

See back for tracking form

	Date	Action Taken	Signature	Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
*Abstract received by Senate Secretary		Copy to Senate President. Forward to Provost.						
*Provost		☐ Abstract Approved ☐ Disapproved						
Received by Senate Secretary	10/29/18	Tracking form initiated	D Bradley		tracking	St. Skoraw	11/12/18	inner office
General Education Committee (if applicable)	11/14/18	☐ Approved NA ☐ Disapproved	Gary K Sherow	11/14/18	forward	S Todd	11/19/18	Inner office
Curriculum Committee (if applicable)	11/20/18	☑ Approved ☐ Disapproved	Jon D		forward	M Seifert	12/10/18	inner office
Academic Senate	12/11/18	☑ Approved ☐ Disapproved	Seiffert		forward	C Bond	12/19/18	inner office
Full Faculty (if necessary)		☐ Approved ☐ Disapproved						
Provost		☐ Approved ☐ Disapproved						
Chancellor		☐ Approved ☐ Disapproved						
MSU		☐ Approved ☐ Disapproved						
BOR		☐ Approved ☐ Disapproved						
NWCCU		☐ Approved ☐ Disapproved						
Provost		Advise originating college and Academic Senate of status. Update Web page.						
Registrar		Catalog/Policy Manual Update						

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward. ***Abstract and pre-approval required for new programs ONLY.**

Academic Senate Form 1 (Revised 3/21/2012)

PROGRAM/DEGREE REVISION FORM

NEW_____ DROPPED_____ MAJOR REVISION _____ FOR INFORMATION ONLY __X__

College __Technical Science_____ Program Area _Business_____ Date _9/27/2018_

Submitter _Barbara Zuck_____ Dean _David E. Krueger_____ Date _10-26-18_

Signature   _Barbara Zuck_   Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s).

Course Number and Description Change. BUS 406 is listed in error in the 2017-2018 catalog, and previous catalogs. This course was changed to BMIS 311 during the FLOC process. Advisor Approved Electives: This is an error in the 2017-2018 catalog, and previous catalogs. The Electives cannot be "Advisor Approved" because that constitutes a degree requirement, and subsequently, the total number of credits violate BOR policy. BGEN 360 and ECNS 201 or ECNS 202 are options within the General Education Core and are also courses required for the BS in Business Administration. The credits are counted in the General Education Core.

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

PROPOSAL TITLE__ Bachelor of Science: Business Administration:_____
Course Number & Description Change: Advanced Marketing
Application

Current Program listed in 2017-18 Catalog

Course Prefix	#	Course Title	Credits
		General Education Core	33
ACTG	201	Principles of Financial Acct	3
ACTG	202	Principles of Mang Acct	3
BGEN	112	Creative Problem Solving	3
BGEN	110	Applied Business Leadership	3
BGEN	253	Business Statistics & Research OR STAT 216: Intro. To Statistics	3
BGEN	235	Business Law	3
BMGT	335	Management & Organization	3
BMGT	329	Human Resource Management	3
BMKT	325	Principles of Marketing	3
BMKT	341	Advanced Marketing Application	3
BFIN	322	Business Finance	3
BGEN	360	International Business	3
BMGT	322	Operations Management	3
BGEN	468	Contemp. Issues in Bus Ethics	3
BUS	406		3
BGEN	494	Seminar	3
ECNS	201	Principles of Microeconomics (Meets CAT IV Requirement) OR ECNS 202: Principles of Macroeconomics	3
		Advisor Approved Electives	9
		Minor	30
		Total	120

Proposed Program for 2018 -19 Catalog

Course Prefix	#	Course Title	Gen-Ed Credits	Degree Credits
		General Education Core	33	
ACTG	201	Principles of Financial Acct		3
ACTG	202	Principles of Mang Acct		3
BGEN	112	Creative Problem Solving		3
BGEN	110	Applied Business Leadership		3
BGEN	253	Business Statistics & Research OR STAT 216: Intro. To Statistics		3
BGEN	235	Business Law		3
BMGT	335	Management & Organization		3
BMGT	329	Human Resource Management		3
BMKT	325	Principles of Marketing		3
BMKT	4XX	Advanced Marketing Application		3
BFIN	322	Business Finance		3
BGEN	360	International Business (Meets CAT V Requirement)	3	0
BMGT	322	Operations Management		3
BGEN	468	Contemp. Issues in Bus Ethics		3
BMIS	311	Management Information Systems		3
BGEN	494	Seminar		3
ECNS	201	Principles of Microeconomics (Meets CAT IV Requirement) OR ECNS 202: Principles of Macroeconomics.	3	0
		Electives		12
		Minor		30
		Total	33	87

has writ 101 as prereq. GS.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources. N/A. Changing Course Number and Course Description.

Updated 09/29/05