CEASN PROPOSAL TRACKING SHEET (Document to Be Originated By CEASN Secretary)

- 1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the CEASN Administrative Assistant.
- 2. The CEASN Administrative Assistant forwards them to the appropriate CEASN Committee.

Proposal Number: 2017-2018 # 8	Title: Community Leade	rship Major Revision	
	Date		
Received by CEASN Administrative Assistant	11-27-17		
Forwarded to CEASN College Meet	ing 11:29.17	Approved	_ Disapproved
	2	Chair Signature	Date
Returned to CEASN Administrative Assistant	3-22-18		. 1
Forwarded to Dean for Signatures	3-22-18	Dean	pehned 3-22-1
Returned to CEASN Administrative Assistant	3-22-18	Signature	
Forwarded to Professional Education	on Unit No	Approved	Disapproved
Returned to CEASN Administrative Assistant	3-22-18	Signature	Date
Forwarded to Academic		Q	

Subcommittees

To: Debra Bradley <debra.bradley@msun.edu>

Subject: Re: College meeting.

I'd rather it just went forward as is, since it was approved, and I'll get that done in a separate proposal. I still need to work with Lanny this spring on some changes that are going to take a little longer, and I'll submit ethics along with that proposal.

Thanks, Randy

From: Debra Bradley

Sent: Wednesday, January 24, 2018 10:47:58 AM

To: Randy Bachmeier Subject: College meeting.

Did you ever find an ethics class for the Community Leadership Major Revision? I am still holding the proposal if you need it back.

Debra B.

Debra A. Bradley
Admin. Associate for the Interim Dean of COEASN,
Administrative Associate III/Notary
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Department of Graduate Education
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PROGRAM/DEGREE REVISION FORM

NEW DROPPED	_MAJOR REVISION \underline{X} FOR INFORMATION	ONLY
College CEAS	Program Area Community Leadership Major	Date_ <u>11/27/17</u>
Submitter Candy Books	Program Area Community Leadership Major Dean Coxol A Responsed	Date 3-27-18
Signature 7	Signature (indicates "college" level approval)	
-	on & rationale for the proposed revision(s).	

(1) Drop cooperative education requirement—with the switch to online, more and more students are already working in the field. (2) End "double-dipping" currently built into the major program sheet for general education requirements (CMLD 101, SOCI 101, WRIT 101, COMX 111/115). (3) Prescribe elective credits to focus and strengthen the major—see #4. (4) Add coursework in public administration, government, fundraising, and media literacy in place of cooperative education and random elective credits to provide a broader base of knowledge and additional employment skills. (5) Slight course name changes for clarification.

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

PROPOSAL TITLE Community Leadership Major Revision

Current Program listed in 17-18 Catalog

Course			7
Prefix	#	Course Title	Credits
BUS	215	Managerial Planning in Not-for-Profit Organizations	3
BUS	455	Managing the Not-for-Profit Organization	3
CMI.D	101	Introduction to Community Leadership (2)	3
CMLD	260	Foundations of Non-Profit Service	3
CMLD	301	Concepts in Community Leadership	3
PSCI	411	Nonprofit Grant Writing	3
COMX	412	Communication and Conflict	.3
CMLD	355	Assessment & Design of Community Programs	3
CMLD	360	Evaluation of Community Based Programs	3
CMLD	401	Seminar in Community Leadership	3
CMLD	498	Cooperative Education (1)	6
PSYX	100	Introduction to Psychology	3
SOCI	101	Introduction to Sociology (2)	3
COMX	111	Introduction to Public Speaking or	3
	or	Introduction to Interpersonal	
	115	Communication (2)	
COMX	210	Communication in Small Groups	3
COMX	320	Principles of Organizational Communication	3
WRIT	101	College Writing 1 (2)	3
WRIT	338	Public Relations Writing	3
		Electives in Social Science or Business	9
		(3)	
	 		

Proposed Program for 18-19 Catalog

		ior ro-19 Catalog	5	
Course			Gen-Ed	Degree
Prefix	Ħ	Course Title	Credits	Credits
PSYX	100	Introduction to Psychology		3
SOCI	101	Introduction to Sociology		3
CMLD	101	Introduction to Community	l	3
!	1	Lendership	ĺ	İ
CMLD	260	Foundations of Civic Engagement	<u> </u>	.3
ļ		(5)		
CMLD	301	Concepts in Community Leadership		3
CMLD	355	Design of Community Based		3
		Programs (5)	l	
CMLD	360	Evaluation of Community Based		3
	i	Programs		
CMLD	401	Seminar in Community Leadership		3
COMX	210	Communication in Small Groups		3
COMX	320	Principles of Organizational		.3
	<u> </u>	Communication		
COMX	412	Communication and Conflict		3
WRIT	338	Public Relations Writing		3
BUS	215	Managerial Planning in Not-for-	<u> </u>	3
]	Profit Organizations		
BUS	455	Managing the Not-for-Profit		3
ļ	1	Organization		
PSCI	411	Nonprofit Grant Writing		3
PSCI	240	Intro to Public Administration (4/3)	V	3
PSCI	210	Intro to American Government (4/3)		3
PSCI	260	Intro to State and Local Government		3
i		(4/3)		
PSCI	412	Nonprofit Fundraising (4/3)	V.	3
ENGL.	328	Media Literacy (4/3)]	3
	I			
			I	
	1		I	
		Total		60

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

Total

NEW DROPPED	MAJOR REVISION X FOR INFORMATION ONLY
College CEAS	Program Area Community Leadership Date 11/27/17
Submitter Landibarhour	Dean Carol A. Cerochrod Date 3-22-18 Signature (indicates "feoliege" level approval)
Please provide a brief explan	ation & rationale for the proposed revision(s):
CMLD 260 > CMLD 301 > 0	lish a clear and logical spiraling curriculum from CMLD 101 and CMLD 355 and CMLD 360 > PSCI 411 and PSCI 412 > CMLD of content and filling gaps in curriculum.
Please provide the following	information:
College:	CEAS
Program Area:	Community Leadership
Date:	11/27/17
Course Prefix & No.:	CMLD 260
Course Title:	Foundations of Non-Profit Service Foundations of Civic Engagement
Credits:	3
Required by:	Community Leadership Major and Minor
Selective in: Elective in: General Education:	
Lecture:	3
Lecture/Lab:	0
Gradable Lab:	0
Contact hours lecture:	3
Contact hours lab:	0
	v

Current Catalog Description (include all prerequisites):

This course provides a theoretical and historical base to non profit service and the organizational structure of non profit services in rural areas. The course emphasizes the development of skills related to service in non profit agencies and community building, and explores the dynamics of professional careers in non profit agencies.

Proposed or New Catalog Description (include all prerequisites):

This course provides an overview of the theoretical, ethical, and historical bases for civic engagement. The course emphasizes the development of community building skills required for professional careers of public service in a diverse and dynamic society. Specific applications include analysis of current issues in democracy, civil rights, human rights, and civil discourse, including practice composing the statement of need for formal proposals.

- Explain the theoretical, ethical, and historical bases for civic engagement;
- Define and explain civic engagement in a way that illuminates the scope of professional careers available in public service;
- Analyze and explain a variety of current issues in democracy, civil rights, and human rights;
- Demonstrate the intellectual empathy and critical thinking skills required to engage in civil discourse in a diverse and dynamic society; and,
- Demonstrate an understanding of the basic interpersonal and community-building skills required to engage in public service in a diverse and dynamic society.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

NA

Updated 09/29/05

NEW DROPPED	MAJOR REVISION X FOR INFORMATION ONLY		
College CEAS	Program Area Community Leadership Date 11/27/17		
Submitter Candy Doche Signature	Signature (indicate "college" level approval)		
Please provide a brief explanation & rationale for the proposed revision(s):			
Curriculum revision to establish a clear and logical spiraling curriculum from CMLD 101 and CMLD 260 > CMLD 301 > CMLD 355 and CMLD 360 > PSCI 411 and PSCI 412 > CMLD 401, eliminating duplication of content and filling gaps in curriculum.			
Please provide the following College:	information: CEAS		
Program Area: Date:	Community Leadership 11/27/17		
Course Prefix & No.:	CMLD 355		
Course Frenz & 140.:	CIVILD 333		
Course Title:	Assessment & Design of Community Programs Design of Community-Based Programs		
Credits:	3		
Required by:	Community Leadership Major		
Selective in:			
Elective in:	Community Leadership Minor		
General Education:			
Lecture:	3		
Lecture/Lab:	0		
Gradable Lab:	0		
Contact hours lecture:	3		
Contact hours lab:	0		

Current Catalog Description (include all prerequisites):

This course focuses on skills and techniques related to analyzing need and proposing changes to existing or potential community-based programs. The course content introduces concepts related to analysis, integrates application of assessment techniques and use of planning tools in order to understand and assess program needs, resulting in a program development proposal. Prerequisite: CMLD 260 or permission of the instructor.

Proposed or New Catalog Description (include all prerequisites):

This course focuses on concepts and procedures related to the design, management, and formative assessment of community-based programs. The course introduces concepts related to research methods, strategic planning, and project management. Students will compose the program design component of a formal proposal, based upon community assets and needs assessments, and with an emphasis on facilitating social change.

- Identify and explain foundational terminology, concepts, and procedures in program design and project management;
- Identify and explain foundational terminology, concepts, and procedures related to research paradigms and their primary methodologies, particularly action research;
- Identify and explain principles and practices for analyzing, assessing, and researching communities, including asset mapping and needs assessments;
- Identify and explain foundational terminology, concepts, and procedures related to visioning, theories of change, and logic models; and,
- Develop strategic, tactical, and operational plans for a community-based program, incorporating the basic principles and practices of community organizing and social change.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

NA

Undated 09/29/05

NEW_X_ DROPPED	MAJOR REVISION FOR INFORMATION ONLY		
College CEAS Submitter Court Fachalle Signature	Program Area Community Leadership Date 11/27/17 Dean Dean Signature (indicates "coilege" level approval)		
Please provide a brief explana	ation & rationale for the proposed revision(s):		
The Community Leadership program currently focuses almost exclusively on nonprofit organizations with very little emphasis on governmental organizations. Public administration is a closely related field, and supplemental coursework will strengthen the major by providing a broader base of knowledge and additional employment skills.			
Please provide the following information:			
College: Program Area: Date: Course Prefix & No.:	CEAS Community Leadership 11/27/17 PSCI 240		
Course Title: Credits:	Introduction to Public Administration 3		
Required by:	Community Leadership		
Selective in: Elective in: General Education:			
Lecture: Lecture/Lab: Gradable Lab: Contact hours lecture: Contact hours lab:	3 0 0 3 0		
Current Catalog Description (include all prerequisites):			

Proposed or New Catalog Description (include all prerequisites):

Students explore the basic principles and theory of administrative structures, organizations, leadership, fiscal management, personnel, and policy-making in the modern state.

- Define business terms relating to the public sector;
- Analyze funding sources and procedures available through local, state, and federal government;
- Identify policy-making procedures as they relate to the public sector;
- Compare and contrast management practices of the public sector with those of private/for profit businesses; and,
- Research best practices of business ethics of the public sector and not for profit agencies.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

NA

Updated 09/29/05

NEW_X_ DROPPED	MAJOR REVISION FOR INFORMATION ONLY	
College CEAS	Program Area Community Leadership Date 11/27/17	
Submitter Randy Bachwell	Dean CANA Responded Date 3-22-18 Signature (indicates "college" level approval)	
Please provide a brief explana	ation & rationale for the proposed revision(s):	
The Community Leadership program currently includes coursework in grant writing but not in the many other forms of fundraising available to nonprofit organizations. This additional coursework will strengthen the major by providing a broader base of knowledge and additional employment skills.		
Please provide the following information:		
College:	CEAS	
Program Area:	Community Leadership	
Date:	11/27/17	
Course Prefix & No.:	PSCI 412	
Course Title:	Nonprofit Fundraising	
Credits:	3	
Required by:	Community Leadership	
Selective in: Elective in: General Education:		
Lecture:	3	
Lecture/Lab:	0	
Gradable Lab:	0	
Contact hours lecture:	3	
Contact hours lab:	0	
Current Catalog Descriptio	n (include all prerequisites):	

Proposed or New Catalog Description (include all prerequisites):

Students explore the fundamentals of fundraising, including major gifts, capital campaigns, planned giving, grants and special events and learn specific techniques and strategies for effective fundraising.

- Apply a wide range of tools, models and frameworks to solve particular fundraising problems;
- Analyze and evaluate the fundraising strategy adopted by particular nonprofit organizations and suggest improvements to individual, corporate and foundation fundraising practice;
- Synthesize and apply the latest research and thinking in fundraising to inform and improve professional practices;
- Write a fundraising plan for a nonprofit organization;
- Manage and develop fundraising terms; and,
- Understand and implement the Institute of Fundraising/AFP Codes of Professional Conduct.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

NA

Updated 09/29/05