

ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)

Proposal # 17-14

Title: Bachelor of Arts in English

(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.
4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website by contacting the webmaster.
7. The Chancellor approves or disapproves the proposal.
8. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- <http://www.msun.edu/admin/provost/senate/proposals.htm>

**Documentation and forms for the curriculum process is also available on the web page:
<http://www.msun.edu/admin/provost/forms.htm>**

******* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President, to the Dean of the submitting college who then notifies the originator.**

See back for tracking form

	Date	Action Taken	Signature	Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
*Abstract received by Senate Secretary		Copy to Senate President. Forward to Provost.						
*Provost		<input type="checkbox"/> Abstract Approved						
Received by Senate Secretary	4/6/18	<input type="checkbox"/> Disapproved Tracking form initiated	D Bradley		forward			
General Education Committee (if applicable)		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
Curriculum Committee (if applicable)		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
Academic Senate		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
Full Faculty (if necessary)		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
Provost		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
Chancellor		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
MSU		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
BOR		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
NWCCU		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
Provost		Advise originating college and Academic Senate of status. Update Web page.						
Registrar		Catalog/Policy Manual Update						

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward.

***Abstract and pre-approval required for new programs ONLY.**

Academic Senate Form 1 (Revised 3/21/2012)

PROGRAM/DEGREE REVISION FORM

NEWXX DROPPED MAJOR REVISION FOR INFORMATION ONLY

College CEASN Program Area ENGLISH Date 14 May 2018

Submitter [Signature] Dean [Signature] Date _____

Signature

Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s).

The proposed program is a major in English. This core set of English classes is also used for the BS in Secondary Education: 5-12 English. The program coursework will be offered online for those Secondary English students in Great Falls or English major students throughout Montana. This entire baccalaureate degree is available via MSUN online.

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

PROPOSAL TITLE Bachelor of Arts in English

Current Program listed in 14-15 Catalog

Course Prefix	#	Course Title	Credits
	Total		

Proposed Program for 18-19 Catalog

Course Prefix	#	Course Title	Gen-Ed Credits	Degree Credits
		Category I Communication	6	6
		Category II Math	3	3
		Category III Natural Science	6	6
		Category IV History/Social Science	6	6
		Category V Cultural Diversity	3	3
		Category VI Humanities/Fine Arts	6	6
		Category VII Technology	3	3
LIT	110	Introduction to Literature		3
LIT	210	American Literature I		3
LIT	211	American Literature II		3
LIT	223	British Literature I		3
LIT	224	British Literature II		3
LIT	230	World Literature		3
LIT	300	Literary Criticism		3
LIT	327	Shakespeare		3
LING	340	English Grammar & Linguistics		3
ENGL	360	Dramatic Literature		3
LIT	363	Modern Poetry		3
LIT	435	Development of the Novel		3
LIT	463	Studies in Contemporary Literature		3
LIT	382	Literature for Children & Adolescents		3
LIT	494	Seminar: Major Authors		3
		Possible Electives Include:		
CRWR	340	Creative Writing		3
ENGL	328	Media Literacy		3
LIT	3xx	Explorations in Speculative Fiction		3
LIT	305	Literature about Native Americans		3
ENGL	349	Montana Literature		3
ENGL	318	Feature Writing		3
		MINOR/ELECTIVES		42
	Total		33	120

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.