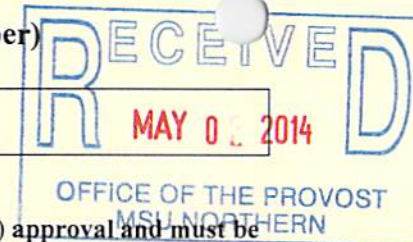# ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)

Proposal # 13-22	Title: NRSG 452 - For Information Only Change

(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**

2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.

3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.

4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.

5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website by contacting the webmaster.

7. The Chancellor approves or disapproves the proposal.

8. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

   Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- http://www.msun.edu/admin/provost/senate/proposals.htm

   Documentation and forms for the curriculum process is also available on the web page:
   http://www.msun.edu/admin/provost/forms.htm

*****(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President, to the Dean of the submitting college who then notifies the originator.

See back for tracking form

	Date	Action Taken	Signature		Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
*Abstract received by Senate Secretary		Copy to Senate President. Forward to Provost.							
*Provost		☐ Abstract Approved ☐ Disapproved							
Received by Senate Secretary	4-30-14	Tracking form initiated	Lourdes Carey 4-30-14				Senate	4-30-14	
General Education Committee (if applicable)		☐ Approved ☐ Disapproved							
Curriculum Committee (if applicable)		☐ Approved ☐ Disapproved							
Academic Senate	4-30-14	☑ Approved ☐ Disapproved	Steven Don		5/01/14		Provost	5-1-14	
Full Faculty (if necessary)		☐ Approved ☐ Disapproved							
Provost		☑ Approved ☐ Disapproved	Wm. J. Ruud		5-2-14		Chancellor	5/2/14	
Chancellor		☑ Approved ☐ Disapproved	JM Huizh		5-8-14				
MSU		☐ Approved ☐ Disapproved							
BOR		☐ Approved ☐ Disapproved							
NWCCU		☐ Approved ☐ Disapproved							
Provost		Advise originating college and Academic Senate of status. Update Web page.							
Registrar		Catalog/Policy Manual Update							

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward.   *Abstract and pre-approval required for new programs ONLY.
Academic Senate Form 1 (Revised 3/21/2012)

COURSE REVISION FORM

NEW _____ DROPPED _____ MAJOR REVISION _____ FOR INFORMATION ONLY X_____

College COEASN _____ Program Area: Nursing _____ Date : 4/7/2014

Submitter [signature] Dean [signature] Date 4-23-14

Signature   Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

Pre-requisite, voted on by nursing faculty on 10/25/2011, was missed when course was created on 11/23/2011. This omission was noticed 2/1/2014.

Typo of "care" versus "case" in the last sentence of the catalog description noted on 4/7/2014.

Please provide the following information:

College: Education, Arts & Sciences and Nursing

Program Area: Nursing

Date: 4/7/2014

Course Prefix & No.: NRSG 452

Course Title: Case Management in Nursing

Credits: 3

Required by: Bachelor of Science Degree in Nursing

Selective in:
Elective in:
General Education:

Lecture: X
Lecture/Lab:
Gradable Lab:
Contact hours lecture: 3 credits – online delivery
Contact hours lab:

Current Catalog Description (include all prerequisites):

3 semester credits (online) This course will introduce the process of case management to coordinate nursing and healthcare services and reimbursement for clients. The case management process is followed from the intake interview to termination of client services. In-depth attention will be given to the three phases of case management: assessment, planning and implementation. Evidence-based practice methods to promote service coordination and collaboration in case management will be explored. Organizational, legal, and ethical issues impacting the care management process will be addressed.

Proposed or New Catalog Description (include all prerequisites):
Prerequisite: Completion of ASN

3 semester credits (online) This course will introduce the process of case management to coordinate nursing and healthcare services and reimbursement for clients. The case management process is followed from the intake interview to termination of client services. In-depth attention will be given to the three phases of case management: assessment, planning and implementation. Evidence-based practice methods to promote service coordination and collaboration in case management will be explored. Organizational, legal, and ethical issues impacting the case management process will be addressed.

Course Outcome Objectives:

1) Describe the process of case management as it has evolved in nursing and healthcare service delivery.
2) Demonstrate an understanding of the three phases of case management
3) Describe and demonstrate beginning proficiency in developing a plan of care for client services.
4) Demonstrate an understanding of the importance of using evidence-based practice to guide the case management process.
5) Discuss professional nursing guidelines (ANA Code of Ethics) that can be used to address organizational, legal and ethical issues impacting the case management process.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

No additional instructional resources needed

Updated 09/29/05