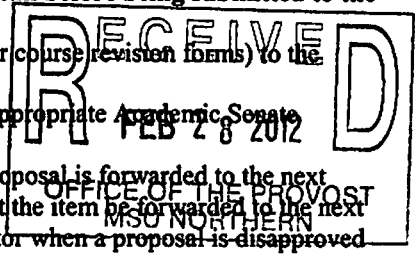


# ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.



1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers Academic Senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

\*\*\*\*\* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Dean of the submitting college who then notifies the originator.)

Proposal # <u>11-10</u>	Title: <u>PSYC 515 - Open Class</u>
-------------------------	-------------------------------------

(proposal explanation, submitter and college dean signatures on attached program/degree or course revision form)

	Date				
Received by ACAD Senate	<u>12-02-11</u>				
Forwarded to Gen Ed Committee	_____	Approved _____	Disapproved _____		
		Signature		Date	
Returned to ACAD Senate	_____				
Forwarded to Curriculum Committee	<u>12-02-11</u>	Approved <input checked="" type="checkbox"/>	Disapproved _____		
		Signature <u>[Signature]</u>		Date <u>1-12-12</u>	
Returned to ACAD Senate	<u>1-18-12</u>				
Forwarded to Graduate Council	_____	Approved _____	Disapproved _____		
		Signature		Date	
Returned to ACAD Senate for Vote	<u>1-18-12</u>	Approved <input checked="" type="checkbox"/>	Disapproved _____		
		Signature <u>[Signature]</u>		Date	
Forwarded to Provost for Approval/Disapproval	<u>2-28-12</u>	Approved <input checked="" type="checkbox"/>	Disapproved <u>3-1-12</u>		
		Signature <u>Rosalyn Anstee Zemplin</u>		Date	
Forwarded to Chancellor for Approval/Disapproval	_____	Approved <input checked="" type="checkbox"/>	Disapproved _____		
		Signature <u>[Signature]</u>		Date <u>3-4-12</u>	
Copies sent to originating college and	_____				

## COURSE REVISION FORM

NEW \_\_\_\_\_ DROPPED  MAJOR REVISION \_\_\_\_\_ FOR INFORMATION ONLY \_\_\_\_\_

College Graduate Studies Program Area Counselor Education Date 8/31/11

Submitter [Signature] Signature Date 10-17-11  
Dean Carol A. Rappaport Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):  
With the changes in graduate studies course numbers and the revisions to the counselor education program to update its curriculum, this course is dropped and replaced by CNSL 530.

Please provide the following information:

**College:** Graduate Studies  
**Program Area:** Counselor Education  
**Date:** August 31, 2011  
**Course Prefix & No.:** PSYC 515

**Course Title:** Psychology of Development & Adjustment

**Required by:** Counselor education master's degree

**Selective in:**

**Elective in:**

**General Education:**

**Lecture:** 3

**Lecture/Lab:**

**Gradable Lab:**

**Contact hours lecture:** 45

**Contact hours lab:**

**Current Catalog Description (include all prerequisites):**

**Proposed or New Catalog Description (include all prerequisites):**

**Course Outcome Objectives:**

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.**

None