ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers Academic Senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

> Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --
> http://www.msun.edu/admin/provost/asproposals.htm
> Documentation and forms for the curriculum process is also available on the web page:
> http://www.msun.edu/admin/provost/asforms.htm

*****(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Dean of the submitting college who then notifies the originator.)

Proposal # 11-07 **Title:** EDUC 356 Revision

(proposal explanation, submitter and college dean signatures on attached program/degree or course revision form)

	Date			
Received by ACAD Senate	12-02-11			
Forwarded to Gen Ed Committee	____	Approved ____	Disapproved ____	
		Signature	Date	
Returned to ACAD Senate	____			
Forwarded to Curriculum Committee	12-02-11	Approved ✓	Disapproved	
		T Wolters (Signature)	1-12-12 (Date)	
Returned to ACAD Senate	1-18-12			
Forwarded to Graduate Council	____	Approved ____	Disapproved ____	
		Signature	Date	
Returned to ACAD Senate for Vote	1-18-12	Approved ✓	Disapproved	
		Signature	Date	
Forwarded to Provost for Approval/Disapproval	2-28-12	Approved X	Disapproved 3-13-12	
		Rosalyn Anston Templeton (Signature)	Date	
Forwarded to Chancellor for Approval/Disapproval	3-15-12	Approved	Disapproved	
		Signature	3-16-12 (Date)	

Copies sent to originating college and ____

Updated 09/10/09

COURSE REVISION FORM

NEW ____ DROPPED ____ MAJOR REVISION __X__ FOR INFORMATION ONLY____

College _____EASN_____ Program Area ___Education___ Date ____8/22/11_____
Submitter _____ Chair/Dean _____ Date 10-17-11
Signature   Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s): This course is being changed to provide a better understanding of its purpose as it relates to the Reading Specialist requirements in 10.58.521 .

Please provide the following information:

College: EASN
Program Area: Education
Date: 8/22/11
Course Prefix & No.: EDUC 356

Course Title: Exploring Writing in Elementary Education
Credits:2, requesting change to 3

Required by: Reading Minor

Selective in:
Elective in: Education
General Education:

Lecture: 3 hours
Lecture/Lab:
Contact hours lecture: 3
Contact hours lab:

Current Catalog Description (include all prerequisites):
This course will prepare educators and pre-educators to understand the elements of writing in elementary grades. It will also provide strategies for employing writing. Some topics covered will include: Step-Up to Writing, Writer's Workshop, Six Traits of Writing, Writing Across the Curriculum, and Technical Writing.

Proposed or New Catalog Description (include all prerequisites):
Same as Above

Course Outcome Objectives:
  ➢ Teacher candidates will gain insight and understanding of writing at the elementary school level.
  ➢ Teacher candidates will demonstrate an awareness of and ability to use multiple writing strategies for personal and future student's growth.
  ➢ Teacher candidates will demonstrate an awareness of the characteristics and effects on learning and the life of each student, family, and community including environment, cultural (Indian Education for All), linguistic, socioeconomic (generational poverty), medical/health, gender and other factors.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources. N/A