

## PROGRAM/DEGREE REVISION FORM

NEW  DROPPED  MAJOR REVISION XX FOR INFORMATION ONLY

College Education Program Area Health Promotion Date 8/1/2011

Submitter [Signature]  
Signature

Chair/Dean [Signature] / [Signature] Date 8/24/11  
Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s). SEE ATTACHED

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

PROPOSAL TITLE Health Promotion Program Revision

### OLD PROGRAM

Course Prefix	#	Course Title	Credits	
			Fall	Spr.
WRIT	101			3
SPCH	141	OR 142		3
M	121			3
BIOH	104		4	
CAT III			2	
PSYX	100	OR SOCI 101		3
CAT IV				3
CAT V				3
CAT VI			3	3
CAPP	158	MS ACCESS	3	
ACTG	210			3
BUS	110			3
BUS	120			3
BUS	271			3
BUS	300			3
BUS	332			3
BUS	335			3
ENGL		Upper division writing		3
HPE	233			2
HPE	234			2
HPE	235			3
HPE	236			3
HPE	274			3
HPE	302			3
HPE	357			3
HPE	358			3
HPE	359			1
HPE	370			3
HPE	374			3
HPE	376			3
HPE	378			3
HPE	416			3
HPE	430			3
HPE	498			12
		OR		
HPE	498	&		6
		ELECTIVES		6
SBM	402			3
		ELECTIVES	2	
HPEA	18X		1	

Total Credits 120

### NEW PROGRAM

Course Prefix	#	Course Title	Credits	
			Fall	Spr.
WRIT	101			3
SPCH	141	OR 142		3
M	121			3
BIOH	104	OR 201	4	
CAT III		OR BIOH 202	2	4
PSYX	100	OR SOCI 101		3
CAT IV				3
CAT V				3
CAT VI			3	3
CAT VII			3	
		SELECTIVES CHOSEN		24
		AFTER		
		CONSULTATION		
		WITH PROGRAM		
		ADVISOR		
ENGL		Upper division writing		3
HPE	233			2
HPE	234			2
HPE	235			3
HPE	236			3
HPE	274			3
HPE	302			3
HPE	357			3
HPE	358			3
HPE	359			1
HPE	370			3
HPE	374			3
HPE	376			3
HPE	378			3
HPE	416			3
HPE	430			3
HPE	498			12
		OR		
HPE	498	&		6
		ELECTIVES		6
		ELECTIVES		3

Total Credits 120

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.**

**Please provide a brief explanation & rationale for the proposed revision(s).**

The health promotion degree was originally intended for students pursuing a career in the field of wellness/health promotion. Since its inception, other students have used the degree to spring-board into graduate programs such as physical therapy or sports administration. To assist them with their academic and career goals, several substitutions of course requirements were made. This has become cumbersome and confusing. In addition, there are increasing numbers of transfer students from the tribal colleges and community colleges who are entering the degree with coursework not offered by MSUN but which fit into the degree nicely (i.e. nutrition). The proposed change to the program will allow easier "customizing" for students seeking advanced degrees as well as allow for easier transfer of courses into the program.

**Montana Board of Regents**  
**LEVEL I REQUEST FORM**

Item Number: \_\_\_\_\_ Meeting Date: January 19-20, 2012

Institution: MSU-Northern CIP Code: \_\_\_\_\_

Program Title: B.S. Health Promotion

Level I proposals are those that may be approved by the Commissioner of Higher Education or the Commissioner's designee. The approval of such proposals will be conveyed to the Board of Regents at the next regular meeting of the Board. The institution must file the request with the Office of the Commissioner of Higher Education by means of a memo to the Deputy Commissioner for Academic and Student Affairs, by no later than five weeks prior to the final posting date for the next scheduled meeting of the Board. The Deputy Commissioner will review the proposal and respond to the proposing campus with any questions or concerns within one week, allowing the proposing campus one week to respond before the Item is posted for the BOR scheduled meeting.

**A. Level I (place an X for all that apply):**

Level I proposals include campus initiatives typically characterized by (a) minimal costs; (b) clear adherence to approved campus mission; and (c) the absence of significant programmatic impact on other institutions within the Montana University System and Community Colleges. For Level I actions on degree programs or certificates, the process must begin when the proposing campus posts its intent on the MUS academic planning web site.

- 1. Re-titling existing majors, minors, options and certificates
- 2. Adding new minors or certificates where there is a major (Submit with completed Curriculum Proposals Form)
- 3. Adding new minors or certificates where there is an option in a major (Submit with completed Curriculum Proposals Form)
- 4. Departmental mergers and name changes
- 5. Program revisions (Submit with completed Curriculum Proposals Form)
- 6. Distance or online delivery of previously authorized degree or certificate programs
- 7. Placement of program into moratorium (No Program Termination Checklist at this time – document steps taken to notify students, faculty, and other constituents and include this information on checklist at time of termination if not reinstated)
- 8. Filing Notice of Intent to Terminate/Withdraw existing majors, minors, options, and certificates (No Program Termination Checklist at this time)
- 9. Terminate/withdraw existing majors, minors, options, and certificates (Submit with completed Program Termination Checklist and updated catalog copy)

## Montana Board of Regents

### LEVEL I REQUEST FORM

#### B. Level I with Level II documentation:

With Level II documentation circulated to all campus chief academic officers in advance, the Deputy Commissioner or designee may propose additional items for inclusion in the Level I process. For these items to move forward, the Deputy Commissioner or designee must reach consensus with the chief academic officers. When consensus is not achieved, the Deputy Commissioner or designee will move the item to the Level II review process.

     1. Options within an existing major or degree (Submit with completed Curriculum Proposals Form);

     2. Eliminating organizational units within larger institutions such as departments, divisions and colleges or schools *with the exception of the Colleges of Technology where changes require Board action* (Submit with completed Curriculum Proposals Form)

     3. Consolidating existing programs and/or degrees (Submit with completed Curriculum Proposals Form)

#### C. Temporary Certificate or A.A.S. degree programs

Certificate or Associate of Applied Science Degree Programs may be submitted as Level I proposals, with memo and backup documentation, when they are offered in cooperation with and /or at the request of private or public sector partners and the decision point to offer the program is not consistent with the regular Board of Regents program approval process. Level I approval for programs under this provision will be limited to two years. Continuation of a program beyond the two years will require the normal program approval process as Level II Proposals.

All other Level I Certificate or Associate Degree programs may be placed on submission at any Board of Regents meeting. They will be placed on action agendas at subsequent meetings. All campuses agree to insure that all other campuses receive program information well in advance of submission.

#### D. Campus Certificates

Although certificate programs of 29 credits or fewer may be implemented by the individual campuses without approval by the board of regents, those certificates do need to be reported to the office of the commissioner of higher education and listed on the Montana University System's official degree and program inventory. These Level I proposals will be listed as information items at the next regular meeting of the board.

**Specify Request:**

ITEM XXX-XXX-XXXXX

**BS in Health Promotion MSU-Northern**

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**THAT**

Modifications to the BS Degree in Health Promotion

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**EXPLANATION**

The health promotion degree was originally intended for students pursuing a career in the field of wellness/health promotion. Since its inception, other students have used the degree to spring-board into graduate programs such as physical therapy or sports administration. To assist them with their academic and career goals, several substitutions of course requirements were made. This has become cumbersome and confusing. In addition, there are increasing numbers of transfer students from the tribal colleges and community colleges who are entering the degree with coursework not offered by MSUN but which fit into the degree nicely (i.e. nutrition). The proposed change to the program will allow easier "customizing" for students seeking advanced degrees as well as allow for easier transfer of courses into the program.

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**ATTACHMENTS**

Level I Request Form

Curriculum Proposal with approval - MSUN