ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) **approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.**

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers Academic Senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

> Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --
> http://www.msun.edu/admin/provost/asproposals.htm
> Documentation and forms for the curriculum process is also available on the web page:
> http://www.msun.edu/admin/provost/asforms.htm

*****(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Dean of the submitting college who then notifies the originator.)

Proposal # 08-38	Title: Major Revision CMSU302

(proposal explanation, submitter and college dean signatures on attached program/degree or course revision form)

	Date				
Received by ACAD Senate	2-13-09				
Forwarded to Teacher Ed Council	_____	Approved	_____	Disapproved	_____
		Signature			Date
Forwarded to Gen Ed Committee	2-17-09	N/A Approved		Disapproved	3/9/09
		Signature			Date
Returned to ACAD Senate	03-09-09				
Forwarded to Curriculum Committee	3/12/09	Approved		Disapproved	_____
		Signature			Date
Returned to ACAD Senate for Vote	3-18-09	Approved		Disapproved	3-27-09
		Signature			Date
Sent to Provost's office for Full Faculty vote					
Voted on at Full Faculty meeting	_____	Approved	_____	Disapproved	_____
		Signature			Date
Forwarded to Provost for Approval/Disapproval	3-30-09	Approved	_____	Disapproved	_____
		Signature			Date
Forwarded to Chancellor for Approval/Disapproval	_____	Approved	_____	Disapproved	_____
		Signature			Date
Copies sent to originating college and registrar's office	_____				

Updated 09/29/05

NEW _____ DROPPED __X__ MAJOR REVISION _____ FOR INFORMATION ONLY _____

College__COAS_____ Program Area Comm Svc/Community Leadership___ Date Nov 3, 2008

Submitter_____ Dean _____ Date _____
　　　　　　Signature　　　　　　　　　　　　　　Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

> This course will be replaced by two upper-division classes (CMSV3XX Assessment & Design of Community Programs and CMSV3XX Evaluation of Community-Based Programs) which more specifically prepare students as professionals in community leadership. Most skills taught in CMSV302 Research will be integrated into these two classes.

Please provide the following information:

College:　　　　　**COAS**
Program Area:　　Community Service
Date:　　　　　　November 3, 2008
Course Prefix & No.:　CMSV302

Course Title: Community Service Research
Credits:　　　　　3

Required by:　　　Community Service/Community Leadership major

Selective in:　　　Liberal Studies BA major
　　　　　　　　　　Community Service/Community Leadership minor
Elective in:
General Education:

Lecture:　　　　　**X**
Lecture/Lab:
Gradable Lab:
Contact hours lecture:　　3
Contact hours lab:

Current Catalog Description (include all prerequisites):

> Research and writing in community service, including research methods and resources applicable to community service. Prerequisite: CMSV 301.

Proposed or New Catalog Description (include all prerequisites):

Course Outcome Objectives:

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

Updated 09/29/05