

ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

***** (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # <u>DS-39</u>	Title: <u>Include CIS III in Cat IX GEN ED</u>
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(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

Received by ACAD Senate Forwarded to Teacher Ed Council	Date <u>3/30/06</u>	Approved _____ Disapproved _____		Signature _____ Date _____
Forwarded to Gen Ed Committee	<u>3/30/06</u>	Approved _____ Disapproved _____		Signature _____ Date _____
Returned to ACAD Senate Forwarded to Curriculum Committee	_____ _____	Approved _____ Disapproved _____		Signature _____ Date _____
Returned to ACAD Senate for Vote	_____ _____	Approved _____ Disapproved _____		Signature _____ Date _____
Sent to Provost's office for Full Faculty vote Voted on at Full Faculty meeting	_____ _____	Approved _____ Disapproved _____		Signature _____ Date _____
Forwarded to Provost for Approval/Disapproval	_____ _____	Approved _____ Disapproved _____		Signature _____ Date _____
Forwarded to Chancellor for Approval/Disapproval	_____ _____	Approved _____ Disapproved _____		Signature _____ Date _____

Add to Category	Gen Ed Category	Area Description	Credits Required
	Category I	Communication	6
	Category II	Mathematics	3
	Category III	Natural Sciences with lab	6
	Category IV	Social Sciences	3
	Category V	History	3
	Category VI	Cultural Diversity	3
	Category VII	Fine Arts	3
	Category VIII	Humanities	3
X	Category IX	Technology	3

Course submitted for consideration:

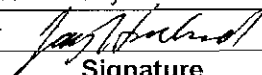
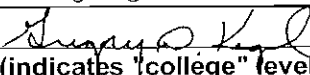
College	Subject	Number	Title	Credits
COTS	CIS	111	Integrated Business Applications	3

Catalog Description:

An in-depth integrated application using the case method will be developed. Students will learn to use the integrated tools in modern applications programs to save time and increase the accuracy and integrity of the overall information used in building reports. OLE and file linking will be used extensively. Visual BASIC scripting will be used to increase application cohesion.

Provide a detailed explanation; show evidence, and rationale meeting 80% of the objectives as directly related to the appropriate category I through IX for the proposed course inclusion.

<p>Category IX - Technology Students are expected to demonstrate two or more of the following outcomes upon successfully completing this category:</p> <ol style="list-style-type: none"> 1. Explain the impact of technology on society and conversely, how society impacts technology in a historical, present and future sense 2. Critically assess current and future trends in technology 3. Describe the past and future implications of technology on society 4. Explicate the historical importance of technology in societal change and the role of technology in future changes 5. List technology's role in problem solving and communication 6. Describe the ethical, legal and social concerns stemming from advances in technology 7. Demonstrate an ability to use technology within a discipline 8. Demonstrate an introductory level of technology literacy 	<p><i>5. List technology's role in problem solving and communication</i> The student learns the importance of data management and technology utilized in the processing and presentation of data for clear, concise communications and decision support. The student integrates different technologies in solving a project to maximize productivity and minimize errors.</p> <p><i>7. Demonstrate an ability to use technology within a discipline</i> The student gains a working knowledge of databases (MS Access), spreadsheets (MS Excel), word processors (MS Word), and graphical presentations (MS Powerpoint, Web pages) in solving an integrated data management simulation project.</p> <p><i>8. Demonstrate an introductory level of technology literacy</i> The student utilizes MS Office software, generally beyond the introductory level, in completing the project.</p>
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Print Name	Jay Howland	Print Name	Greg Kegel
Submitter		Chair/Dean:	
	Signature		Signature (indicates "college" level approval)
		Date:	3/22/06