ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) **approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.**

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --
http://www.msun.edu/admin/provost/asproposals.htm
Documentation and forms for the curriculum process is also available on the web page:
http://www.msun.edu/admin/provost/asforms.htm

*****(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)**

Proposal # 05-37 **Title:** CIS 110 lecture/lab hours change
(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

	Date				
Received by ACAD Senate	3/8/06				
Forwarded to Teacher Ed Council		Approved		Disapproved	
		Signature			Date
Forwarded to Gen Ed Committee		Approved		Disapproved	
		Signature			Date
Returned to ACAD Senate					
Forwarded to Curriculum Committee	3/8/06	Approved	✓	Disapproved	
		Signature			Date 4/9/06
Returned to ACAD Senate for Vote	4/12/06	Approved		Disapproved	
		Signature			Date 4/18/06
Sent to Provost's office for Full Faculty vote	4/19/06				
Voted on at Full Faculty meeting	4/25/06	Approved		Disapproved	
		Signature			Date 4/25/06
Forwarded to Provost for Approval/Disapproval	5/3/06	Approved	✓	Disapproved	
		Signature			Date 5/5/06
Forwarded to Chancellor for Approval/Disapproval	5/12/06	Approved	✓	Disapproved	
		Signature			Date 5/18/06
Copies sent to originating college and registrar's office	5/25/06				

C/data/proposaltracking sheet ACAD 10 10 01

COURSE REVISION FORM

NEW ____ DROPPED ____ MAJOR REVISION _____ FOR INFORMATION ONLY __X

College College of Technical Sciences Program Area Computer Information Systems Date 1/Mar/06

Submitter _____ Chair/Dean _____ Date 3-7-06
Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

Modify contact hours for CIS 110 to be 2 lecture hours and 2 lab hours

Please provide the following information:

College:	College of Technical Sciences
Program Area:	Computer Information Systems
Date:	Mar 6, 2006
Course Prefix & No.:	CIS 110
Course Title:	Introduction to Computers
Credits:	3
Required by:	
Selective in:	
Elective in:	
General Education:	X
Lecture:	
Lecture/Lab:	X
Gradable Lab:	
Contact hrs lecture:	2
Contact hours lab:	2

Current Catalog Description (include all prerequisites):
A literacy based approach is used to survey the computer and the computer industry. Topics covered include: Microcomputer applications, input, processor, output, auxiliary storage, file and database management, communications, information system life cycle, program development and systems software, and trends, issues and career opportunities in the computer industry. An opportunity for hands-on work with standard software packages including word processors, electronic spreadsheets, database systems, and graphics packages is presented in lab sections. **Course Fee $5.00**

Proposed or New Catalog Description (include all prerequisites):
SAME

Course Outcome Objectives:
Goals/Objectives

To provide a broad foundation for students in information and computing technology which will help the student in further courses.
identify PC applications
describe hardware and software components in computer systems
to develop an appreciation of the importance of systems for organizations
identify types of information systems
describe the value of information to organization
describe the interrelation of organizational components by information flows
describe the role of Information Systems in information processing
to introduce Information Systems development in organizations.
describe the value of information to organization
describe the interrelation of organizational components by information flows.
identify the role of users, management and Information Systems personnel in planning and implementation of information systems
describe development methodologies and professional practices
to introduce popular microcomputer applications including Graphics, Word processing, Spreadsheets, Database, and Telecommunications.
use applications software including Word Processing, Database, Spreadsheets, and Graphics to complete lab projects
to provide the student with an understanding of the impact of computer technology on society.
know history and development of computer technology
discuss current trends, and future directions of computer science and information systems.
be aware of careers in computer technology and information systems areas.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.