ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.
   Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --
   http://www.msun.edu/admin/provost/asproposals.htm
   Documentation and forms for the curriculum process is also available on the web page:
   http://www.msun.edu/admin/provost/asforms.htm
*****(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # 04-12 **Title: CRSE REV: CMSV 101 ~ INTRO TO COMM SERV**
(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

	Date		
Received by ACAD Senate	2-4-05		
Forwarded to Teacher Ed Council	N/A	Approved _____	Disapproved _____
		Signature _____	Date
Forwarded to Gen Ed Committee	2-11-05	Approved ___X___ Greg Goure	Disapproved _____
		Signature	Date
Returned to ACAD Senate	3-3-05		
Forwarded to Curriculum Committee	3-3-05	Approved ___✓___ Wane E Bryan	Disapproved _____ 3-29-05
		Signature	Date
Returned to ACAD Senate for Vote	4-11-05	Approved ___✓___ JANET LEATHERWY	Disapproved _____ 4/12/05
		Signature	Date
Sent to Provost's office for Full Faculty vote	4-15-05		
Voted on at Full Faculty meeting	4/26/05	Approved ___✓___	Disapproved _____ 4/26/05
		Signature	Date
Forwarded to Provost for Approval/Disapproval	4/26/05	Approved ___✓___	Disapproved _____ 5/2/05
		Signature	Date
Forwarded to Chancellor for Approval/Disapproval	5/10/05	Approved ___X___	Disapproved _____ 5/10/05
		Signature	Date
Copies sent to originating college and registrar's office	5/10/05		

C/data/proposaltracking sheet ACAD 10 10 01

COURSE REVISION FORM

NEW ___ DROPPED ___ MAJOR REVISION _X_ FOR INFORMATION ONLY ___

College _Arts & Sciences_ Program Area ___Community Service___ Date __February 3, 2005__

Submitter ~~[signature]~~ Chair/Dean ~~[signature]~~ Date 2/5/05
　　　　　Signature　　　　　　　　　　　Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

> This revision is submitted in order to update the CMSV101 course description to reflect current course focus and alignment with the Category IV Social Sciences general education objectives.

Please provide the following information:

College: Arts & Sciences
Program Area: Community Service
Date: February 4, 2005
Course Prefix & No.: CMSV101

Course Title: Introduction to Community Service
Credits: 3

Required by: BA Community Service major
Community Service minor

Selective in:
Elective in:
General Education: Satisfies Category IV Social Sciences requirement

Lecture:　　　X　　This course has a service-learning component
Lecture/Lab:
Gradable Lab:
Contact hours lecture:
Contact hours lab:

Current Catalog Description (include all prerequisites):

Introduction to community service, focusing on volunteerism, the operation and purposes of non-profit organizations, a variety of approaches to working in community service, and approaches to ethics of the profession.

Proposed or New Catalog Description (include all prerequisites):

Course Description: This course serves as an introduction to community service, focusing on the dynamics of civic engagement, and understanding the role and function of governmental and not-for-profit organizations in a community.

Course Outcome Objectives:
A. To increase student commitment to community involvement and civic engagement.
B. To acquire a foundational understanding of the purpose and functions of both nonprofit service agencies and of local government in responding to the needs of local citizens.
C. To build student capacity in reflective action for service to community.
D. To build concepts and skills in service-leadership.
E. To acquire basic theory and experience in applied community action.

Additional instructional resources needed (including library materials, special equipment, and facilities).
Please note: approval does not indicate support for new faculty or additional resources.
ACAD course revision form 10-10-2001 rev. 12-12-01