

# ACADEMIC SENATE PROPOSAL TRACKING SHEET

**(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)**

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

\*\*\*\*\* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # <u>04-05</u>	Title: <u>COURSE REVISION: MATH 116</u>
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(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

	Date				
Received by ACAD Senate	<u>1-27-05</u>		Approved _____	Disapproved _____	
Forwarded to Teacher Ed Council	<u>N/A</u>		Signature _____	Date _____	
Forwarded to Gen Ed Committee	<u>1-28-05</u>		Approved <input checked="" type="checkbox"/>	Disapproved _____	
			Signature <u>[Signature]</u>	Date _____	
Returned to ACAD Senate	<u>-</u>		Approved <input checked="" type="checkbox"/>	Disapproved _____	
Forwarded to Curriculum Committee	<u>-</u>		Signature <u>Wane Boyum</u>	Date _____	
Returned to ACAD Senate for Vote	<u>2-22-05</u>		Approved <input checked="" type="checkbox"/>	Disapproved _____	
			Signature <u>[Signature]</u>	Date _____	
Sent to Provost's office for Full Faculty vote	<u>3-2-05</u>		Approved <input checked="" type="checkbox"/>	Disapproved _____	
Voted on at Full Faculty meeting	<u>3/8/05</u>		Signature <u>[Signature]</u>	Date _____	
Forwarded to Provost for Approval/Disapproval	<u>3/10/05</u>		Approved <input checked="" type="checkbox"/>	Disapproved _____	
			Signature <u>[Signature]</u>	Date <u>3-12-05</u>	
Forwarded to Chancellor for Approval/Disapproval	<u>3-13-05</u>		Approved _____	Disapproved _____	
	<u>3/14/05</u>		Signature <u>[Signature]</u>	Date <u>3/14/05</u>	
Copies sent to originating college and registrar's office					
C:/data/proposaltracking sheet ACAD 10 10 01					

## COURSE REVISION FORM

NEW \_\_\_ DROPPED \_\_\_ MAJOR REVISION X FOR INFORMATION ONLY \_\_\_

College Arts/Sciences Program Area General Education Date 12/6/04

Submitter *Drey Hester* Chair/Dean *Drey A Hester* Date 1/26/05  
Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):  
Add prerequisites for MATH 116 and revise catalog description. The current Board of Regents Policy requires that for a math course approved to meet general education requirements, the course must have a minimum prerequisite of intermediate algebra. Math 116 currently has no prerequisites, so would not be eligible to be used to meet gen-ed requirements.

Please provide the following information:

**College:** Arts & Sciences  
**Program Area:** Gen-Ed  
**Date:** 12/06/04  
**Course Prefix & No.:** Math 116  
**Course Title:** Applied Statistics  
**Credits:** 3  
**Required by:** none  
**Selective in:** none  
**Elective in:** all majors  
**General Education:** meets math requirement  
**Lecture:** 3 hours  
**Lecture/Lab:**  
**Gradable Lab:**  
**Contact hours lecture:** 3  
**Contact hours lab:**

**Current Catalog Description (include all prerequisites):** Study of Statistics from descriptive statistics through regression analysis, correlation, and analysis of variance. Topics are investigated as they apply to real world data. Computers and calculators are used extensively.

**Proposed or New Catalog Description (include all prerequisites):** This course introduces the study of Statistics from descriptive statistics through regression analysis, sampling, correlation, and analysis of variance. Topics are investigated as they apply to real world data. Computers and calculators are used extensively. Prerequisite: Math 094 or placement by means of ACT scores or university placement exam.

**Course Outcome Objectives:**

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.**