

ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

***** (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

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| Proposal # <u>03-16</u> | Title: <u>New Course NURS 1XX - Nursing Success II</u> |
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(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

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| Received by ACAD Senate Forwarded to Teacher Ed Council Forwarded to Gen Ed Committee Returned to ACAD Senate Forwarded to Curriculum Committee Returned to ACAD Senate for Vote Sent to Provost's office for Full Faculty vote Voted on at Full Faculty meeting Forwarded to Provost for Approval/Disapproval Forwarded to Chancellor for Approval/Disapproval | Date <u>2/25/04</u> _____ _____ <u>2/29/04</u> <u>3/3/04</u> <u>3/10/04</u> <u>3/30/04</u> <u>4/2/04</u> <u>4/5/04</u> | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Approved _____</td> <td style="width: 50%; text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> </tr> <tr> <td style="width: 50%; text-align: center;">Approved _____</td> <td style="width: 50%; text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> </tr> <tr> <td style="width: 50%; text-align: center;">Approved <u>✓</u></td> <td style="width: 50%; text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature <u>T. Welles</u></td> <td style="border-top: 1px solid black; text-align: center;">Date <u>3/2/04</u> <i>with changes</i></td> </tr> <tr> <td style="width: 50%; text-align: center;">Approved _____</td> <td style="width: 50%; text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature _____</td> <td style="border-top: 1px solid black; text-align: center;">Date <u>3/9/04</u></td> </tr> <tr> <td style="width: 50%; text-align: center;">Approved _____</td> <td style="width: 50%; text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature _____</td> <td style="border-top: 1px solid black; text-align: center;">Date _____</td> </tr> <tr> <td style="width: 50%; text-align: center;">Approved <u>X</u></td> <td style="width: 50%; text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature _____</td> <td style="border-top: 1px solid black; text-align: center;">Date <u>4/4/04</u></td> </tr> <tr> <td style="width: 50%; text-align: center;">Approved _____</td> <td style="width: 50%; text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature _____</td> <td style="border-top: 1px solid black; text-align: center;">Date <u>4/15/04</u></td> </tr> </table> | Approved _____ | Disapproved _____ | Signature | Date | Approved _____ | Disapproved _____ | Signature | Date | Approved <u>✓</u> | Disapproved _____ | Signature <u>T. Welles</u> | Date <u>3/2/04</u> <i>with changes</i> | Approved _____ | Disapproved _____ | Signature _____ | Date <u>3/9/04</u> | Approved _____ | Disapproved _____ | Signature _____ | Date _____ | Approved <u>X</u> | Disapproved _____ | Signature _____ | Date <u>4/4/04</u> | Approved _____ | Disapproved _____ | Signature _____ | Date <u>4/15/04</u> |
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| Signature _____ | Date <u>4/15/04</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

COURSE REVISION FORM

NEW _____ DROPPED _____ MAJOR REVISION X FOR INFORMATION ONLY _____

College Nursing Program Area Associate Science Degree in Nursing Date 2/23/04

Submitter MP Chair/Dean Mary Pappas Date 2-24-04
Signature Signature (indicates "college" level approval)

Please provide the requested information:

College: College of Nursing
Program Area: Associate Science Degree in Nursing
Date: 2/23/04
Course Prefix & No.: NURS1XX

Course Title: Nursing Success I
Credits: 3

Required by: College of Nursing

Selective in:
Elective in:
General Education:

Lecture: X
Lecture/Lab:
Contact hours lecture: 3 hours
Contact hours lab:

Current Catalog Description (include all prerequisites):

The purpose of this course is to assist the nursing student to succeed in the nursing program at MSU-Northern. The focus is on utilization of critical thinking strategies concerning the nursing theory that the student is currently studying. This course includes a clinical laboratory practicum, which provides the nursing student the opportunity to practice and perfect their performance of clinical skills.

Proposed or New Catalog Description (include all prerequisites):

This two-week elective course is designed to give incoming nursing students basic knowledge of study skills and test taking skills to enhance their success in their first year in the MSU-Northern nursing program. The American Psychological Association (APA) writing format, which is required for all papers written in the nursing program, is introduced. Information is provided on using the Internet for nursing research and how to present appropriate documentation.

Course Outcome Objectives:

Upon completion of this course the student will be able to:

Manager of Care:

1. Describe at least 3 ways nursing tests are written
2. Identify their learning style and the study techniques that will help them achieve success in the nursing program.
3. Utilize APA format.
4. Utilize Internet skills to conduct research

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

ACAD course revision form 10-10-2001