ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) **approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.**

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

   Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --
   http://www.msun.edu/admin/provost/asproposals.htm
   Documentation and forms for the curriculum process is also available on the web page:
   http://www.msun.edu/admin/provost/asforms.htm

*****(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # 03-03	Title: Teaching Minor in Reading (K-12)

(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

	Date		
Received by ACAD Senate	12/8/03		
Forwarded to Teacher Ed Council	12/8/03	Approved ✓ / Disapproved 12/8/03	
		Signature / Date	
Forwarded to Gen Ed Committee	____	Approved ____ / Disapproved ____	
		Signature / Date	
Returned to ACAD Senate	12/7/04		
Forwarded to Curriculum Committee	2-4-04	Approved ✓ / Disapproved 2/10/04	
		T. Welch Signature / Date	
Returned to ACAD Senate for Vote	2/11/04	Approved ✓ / Disapproved 2/17/04	
		Signature / Date	
Sent to Provost's office for Full Faculty vote	2/18/04		
Voted on at Full Faculty meeting	2/24/04	Approved X / Disapproved ____	
		Signature / Date	
Forwarded to Provost for Approval/Disapproval	2/25/04	Approved X / Disapproved 3-1-04	
		Signature / Date	
Forwarded to Chancellor for Approval/Disapproval	3/2/04	Approved X / Disapproved 3/3/04	
		Signature / Date	

Copies sent to originating college and
registrar's office
C/data/proposaltracking sheet ACAD 10 10 01

PROGRAM/DEGREE REVISION FORM

NEW ____ DROPPED ____ MAJOR REVISION _XX__ FOR INFORMATION ONLY ____

College ____Education_____ Program Area _____Reading Minor_____ Date __10/31/03__

Submitter _Janet Brethower_ Chair/Dean _Adeline Sillin_ Date _11-1-03_
       Signature   Signature (Indicates "college" level approval)

Proposal: Add EDUC 336 Integrated Field Experience to the Reading Minor

Please provide a brief explanation & rationale for the proposed revision(s).
Changes made to courses and associated fields were not made to the minor when they were made to the elementary ed program. The field experience for EDUC 334 & 335 were pulled out into a separate class, EDUC 336; the credits for 334 & 335 were adjusted accordingly, but 336 was not put into the minor.

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

PROPOSAL TITLE_____Reading Minor_____

OLD PROGRAM

Course Prefix	#	Course Title	Credits Fall	Credits Spr.
EDPY	425	Learning Disabilities		3
EDUC	334	Teaching Integrated LA	3	
EDUC	335	Fund & Corr Str in Read		3
EDUC	440	Assm in Reading	2	
EDUC	445	Read/Writ/Crit Think		3
EDUC	448	Read Materials Elem Read		3
		Selectives: Choose 3		
EDUC	259	Field Experience		3
EDUC	347	Speech, hearing & Lang Development	3	
ENGL	310	Literature for Children		3
ENGL	337	English Grammar		3
ENGL	380	Linguistics	3	
NAS	330	NA Oral Trad		3

Total Credits 26

NEW PROGRAM

Course Prefix	#	Course Title	Credits Fall	Credits Spr.
EDPY	425	Learning Disabilities		3
EDUC	334	Teaching Integrated LA	3	
EDUC	336	Integrated Field	1	
EDUC	335	Fund & Corr Str in Read		3
EDUC	336	Integrated Field		1
EDUC	440	Assm in Reading	2	
EDUC	445	Read/Writ/Crit Think		3
EDUC	448	Read Materials Elem Read		3
		Selectives: Choose 3		
EDUC	259	Field Experience		3
EDUC	347	Speech, hearing & Lang Development	3	
ENGL	310	Literature for Children		3
ENGL	337	English Grammar		3
ENGL	380	Linguistics	3	
NAS	330	NA Oral Trad		3

Total Credits 28

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

From: Darlene Sellers
Sent: Friday, October 31, 2003 10:27 AM
To: Shirley Shortell
Cc: Joanna Kurtz; Julie Strobel; Janet Trethewey
Subject: RE: Reading Minor for New Catalog

We'll look into what happened with this when the program was changed in the spring, I thought that we had made the necessary submissions-but your records are the most accurate! It is my understanding that as soon as the changes go through the approval process, then the on-line catalog will be changed. We'll get right to work on that.

-----Original Message-----
From: Shirley Shortell
Sent: Wednesday, October 29, 2003 11:04 AM
To: Darlene Sellers; Robert Kurtz
Cc: Julie Strobel
Subject: Reading Minor for New Catalog

Hi Everyone,

Just thought I would let you know that

will **not** appear in the new catalog since it has not gone through the curriculum process to add it to the minor. Please use that attached form for doing this. Thanks.

Teaching Minor in Reading (K-12)

Required Courses
EDPY 425 Learning Disabilities I.............................. 3

EDUC 334 Teaching the Integrated Language Arts.....
EDUC 335 Fund & Corrective Strategies in the Elem Reading Program
EDUC 440 Assessment in the Remedial Reading Program   2
EDUC 445 Teaching Reading/Writing/Critical Thinking Across the Curr
EDUC 448 Reading Materials for the Elementary Child 3

Choose three courses from the following list of selectives.
EDUC 259 Field Experience... 3
EDUC 347 Speech, Hearing, & Language Devel of the Pre-School Child   3
ENGL 310 Literature for Children and Adolescents..... 3
ENGL 337 English Grammar...................................... 3
ENGL 380 Linguistics... 3
NAS 330 American Indian Oral Tradition.................... 3

Total minimum credits required for minor............ 28

10/31/2003