

ACADEMIC SENATE PROPOSAL TRACKING SHEET

Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page –

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

***** (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # <u>02.22</u>	Title: <u>New Course HPE 3XX</u>
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(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

Received by ACAD Senate Forwarded to Teacher Ed Council	Date <u>2/11/03</u> <u>2/7/03</u>	Approved <input checked="" type="checkbox"/> _____ Disapproved _____ Signature <u>[Signature]</u> Date _____
Forwarded to Gen Ed Committee	_____	Approved _____ Disapproved _____ Signature _____ Date _____
Returned to ACAD Senate Forwarded to Curriculum Committee	Date <u>4/21/03</u> <u>4/21/03</u>	Approved <input checked="" type="checkbox"/> _____ Disapproved _____ Signature <u>[Signature]</u> Date <u>4/22/02</u>
Returned to ACAD Senate for Vote	Date <u>4/22/03</u>	Approved <input checked="" type="checkbox"/> _____ Disapproved _____ Signature <u>[Signature]</u> Date <u>4/22/03</u>
Sent to Provost's office for Full Faculty vote Voted on at Full Faculty meeting	Date <u>4/23/03</u>	Approved _____ Disapproved _____ Signature _____ Date _____
Forwarded to Provost for Approval/Disapproval	_____	Approved _____ Disapproved _____ Signature _____ Date _____
Forwarded to Chancellor for Approval/Disapproval	_____	Approved _____ Disapproved _____ Signature _____ Date _____

COURSE REVISION FORM

NEW X DROPPED _____ MAJOR REVISION _____ FOR INFORMATION ONLY _____

College Education Program Area Health Promotion Date 11/20/02

Submitter Trethewey Chair/Dean [Signature] Date 1-16-03
Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

This course is needed due to changes in College of Ed policies on admission to methods courses. Students will take this course rather than HPE 305 Methods & Materials of Health Education. This allows for greater emphasis on Health Promotion needs that differ from Health Education.

Please provide the following information:

College: Education

Program Area: Health Promotion

Date: 11/20/02

Course Prefix & No.: HPE 3XX (preferably HPE 302)

Course Title: Theory & Practice of Health Promotion

Credits: 3

Required by: Health Promotion Majors/Minors

Selective in:

Elective in: any degree

General Education: Area D

Lecture:

Lecture/Lab: 3

Contact hours lecture: 2

Contact hours lab: 1

Current Catalog Description (include all prerequisites): None

Proposed or New Catalog Description (include all prerequisites):

Health Promotion is the art and science of assisting individuals in their progress toward a greater level of personal wellness. This course will introduce various theories of health promotion and allow for the exploration and practice of a variety techniques used in the field. Prerequisite: Jr. standing

Course Outcome Objectives:

1. Students will develop an introductory knowledge of the emerging theories of health promotion and wellness.
2. Student will develop a working portfolio of various health promotion techniques used in a variety of employment settings.
3. Students will experience/apply several health promotion techniques to their own personal wellness development.
4. Students will reflect on their class experiences in relation to the theories presented to develop their initial health promotion philosophy.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources. None projected at this time

PROGRAM/DEGREE REVISION FORM

NEW ___ DROPPED ___ MAJOR REVISION X FOR INFORMATION ONLY ___

College ___ Education ___ Program Area ___ Health Promotion Minor ___ Date 11/20/02

Submitter Trethewey Chair/Dean *AS Miller* Date 1-16-03
 Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s).
 Revisions reflect change in a course required for the health promotion major; this will keep the minor a sub-set of the major.

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

PROPOSAL TITLE Health Promotion Minor Changes

OLD PROGRAM

Course Prefix	#	Course Title	Credits	
			Fall	Spr.
HPE	233	Foundations of HPE	2	
HPE	234	First Aid & CPR	2	2
HPE	235	Principles of Health Ed & Substance Abuse	3	3
HPE	274	Personal & Community Health		3
HPE	305	Methods & Materials of Health Ed		3
OR				
PSYC	315	Psychology of Dev & Adj	3	
HPE	359	Teaching Practicum	1	1
HPE	374	Current Issues in Health		3
HPE	378	Sex Ed	3	
HPE	423	Marriage & Family Rel		3

Total Credits 23

NEW PROGRAM

Course Prefix	#	Course Title	Credits	
			Fall	Spr.
HPE	233	Foundations	2	
HPE	234	FA & CPR	2	2
HPE	235	Principles of Health & Wellness	3	3
HPE	274	Personal & Community Health		3
HPE	3XX	Theory & Practice of Health Promotion		3
HPE	359	Teaching Practicum in HPE	1	1
HPE	374	Current Issues in Health		3
HPE	378	Sex Ed	3	
HPE	423	Marriage & Family		3

Total Credits 23

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

