

Academic Senate
02/13/2024
Cowan Hall # 310
Meeting Minutes

Membership: Valerie Guyant, Trygve Magelssen, Mark Seiffert, Laura Gomez, Kasthuri Udayakumar, Joyce Mphande-Finn, Gary Succaw, Casey Donovan, Anna Bowker, Aaron Riggan

Members Present: Valerie Guyant, Casey Donovan, Gary Succaw, Aaron Riggan, Trygve Magelssen, Anna Bowker, Mark Seiffert, Kasthuri Udayakumar, Joyce Mphande-Finn, Laura Gomez

Guests: Kyra Kaercher, Jennifer Brown

Recorder: Brittany Garden

Call to Order:

- The meeting was called to order by Valerie Guyant at 4:01 pm.

Minutes:

- Minutes from 01/09/2024
- Motion was made by Mark Seiffert to approve the minutes.
- The second was made by Joyce Mphande-Finn
- Question
- Approved

Agenda:

- Motion was made by Mark Seiffert to approve the agenda.
- The second was made by Joyce Mphande-Finn
- Question
- Approved

Chancellor/Provost Updates:

- LMS Transition is coming up later this year. Lindsey and Jennifer sent out a joint email about the supports in place to help with the transition. There will be four weeks in between Fall 2024 and Spring 2025 semesters. Chairs have been asked to build the Spring 2025 class schedule early to allow for course building during training.
- There will be stipends available for faculty who attend OTLE trainings and workshops over the Summer 2024.
- The Scheduling Committee met this morning and will meet again on Thursday. The committee is in place to help standardize class scheduling. The first issue they will discuss is offering classes for the next Academic Year.
- The Academic Planning Committee has been formed. There will be meetings next week for the committee.

External Committee Reports:

- **NWCCU**
 - The Chancellor and the Provost had an appearance in Seattle. They provided NWCCU with updated program outcomes for the catalog. We updated the outcomes in the catalog that NWCCU found during the Year 7 visit. They were pleased about our progress towards our recommendations. We should expect to get our final letter within the next two weeks.
 - There will be a Brown Bag Lecture with the Provost to present the findings from the letter.
- **UAC**
 - Approved some changes to policies – updating dates and titles and some grammar cleanup.

Senate Committee Reports:

- **Admissions and Standards**
 - No new updates at this time.
- **Curriculum**
 - There have been multiple proposals passed. Some have had some issues but have been addressed. There is one proposal that was disapproved but the author of that proposal has requested (per bylaws) that the proposal move on to Academic Senate.
- **Financial Aid**
 - No new updates at this time. FAFSA deadline was changed due to delays.
- **General Education**
 - They have had two proposals that passed. There were discussions about the title of one of the courses.
- **Graduate Council**
 - No new updates at this time. They will be meeting in March.
- **Instruction, Research, Faculty Development & Cultural Programming**
 - No new updates at this time.
- **Library & Instructional Technology**
 - They met yesterday for the first time. There is concern about Instructional Technology being a subcommittee because OTLE already has an advisory committee and ITS is required to follow Bozeman's directives. They do not have a Chair but will meet again on March 19.
 - Discussions with OTLE have been had about using this committee to replace the OTLE Advisory Committee.
 - The committee would like a little more direction from Academic Senate about this subcommittee's duties.

Proposals:

- A motion was made to adjust the order of proposals to accommodate guests and to discuss Proposal 23-44 before the other business proposals because the outcome will affect the remaining business proposals.
 - A move to approve was made by Gary Succaw
 - The second was made by Laura Gomez
 - Question
 - Approved

- 23-5; ANTY 250 to be CAT V Gen Ed
 - Questions have been asked about how this course would relate to modern cultural diversity topics (not just historical).
 - A question was asked about the number of CAT V courses are currently offered.
 - A move to approve was made by Casey Donovan
 - The second was made by Mark Seiffert
 - Question
 - Approved
- 23-39; Major Revisions to Course – GEO 3XX Landscape Geology
 - Curriculum Committee had concerns about the alignment of the course description and the course outcomes.
 - A move to approve was made by Kasthuri Udayakumar
 - The second was made by Casey Donovan
 - Question
 - Approved
- 23-34; Program Name Change – BAS in Business Management (from Business Technology)
 - Program name changes must be approved by BOR.
 - Academic Senate has agreed to a vote once paperwork has been attached.
 - A move to table the proposal was made by Laura Gomez
 - The second was made by Joyce Mphande-Finn
 - Question
 - Approved
- A motion to batch proposals 23-37 and 23-38.
- 23-37; Dual List B100 335 as Grad Credit (B100 535)
- 23-38; Dual List B100 336 as Grad Credit (B100 536)
 - A move to approve was made by Casey Donovan
 - The second was made by Mark Seiffert
 - Question
 - Approved
 - A discussion about whether the undergrad credit is a pre-requisite.
 - A recommendation to add emendation stating, “Junior standing or above is required.”
 - A move to approve both proposals with emendation was made by Anna Bowker
 - The second was made by Aaron Riggan
 - Question
 - Approved
- 23-44; CAPP 156 to be CAT VII Gen Ed
 - A move to ask Jay Howland to provide a syllabus prior to next meeting.
 - A move to table was made by Kasthuri Udayakumar
 - The second was made by Mark Seiffert
 - Question
 - Approved
- A motion to schedule a second meeting to finish voting on the remaining proposals on Tuesday, February 20, 2024: 23-15; 23-17; 23-22; 23-23; 23-26; 23-27; 23-31; 23-34; 23-35; 23-36; 23-40; 23-41; 23-42; 23-44; 23-45.
 - A move to approve was made by Casey Donovan
 - The second was made by Laura Gomez
 - Question Approved

Old Business:

- Scheduling Discussion

New Business:

Adjournment:

- A motion to adjourn was made by Trygve Magelssen
- The second was made by Laura Gomez
- Question
- Approved

Academic Senate
02/20/2024
Cowan Hall # 103
Meeting Minutes

Membership: Valerie Guyant, Trygve Magelssen, Mark Seiffert, Laura Gomez, Kasthuri Udayakumar, Joyce Mphande-Finn, Gary Succaw, Casey Donovan, Anna Bowker, Aaron Riggan

Members Present: Valerie Guyant, Mark Seiffert, Gary Succaw, Kasthuri Udayakumar, Casey Donovan, Anna Bowker, Aaron Riggan, Trygve Magelssen, Joyce Mphande-Finn, Laura Gomez

Guests: Gwen Hart

Recorder: Brittany Garden

Call to Order:

- The meeting was called to order by Valerie Guyant at 4:01 pm.

Proposals:

- 23-15; New Course Proposal – BIOE 4XX Landscape Ecology – Principles & Practice
 - A move to approve was made by Mark Seiffert
 - The second was made by Gary Succaw
 - Question
 - Approved
- 23-17; New Course Proposal – BIOH 4XX Neurobiology of Disease
 - A move to approve was made by Mark Seiffert
 - The second was made by Gary Succaw
 - Question
 - Approved
- A motion to batch proposals 23-22 and 23-23.
- 23-22; Revise Course Description for B100 335
- 23-23; Revise Course Description for B100 336
 - A move to approve was made by Aaron Riggan
 - The second was made by Joyce Mphande-Finn
 - Question
 - Approved
 - A move to approve both proposals was made by Casey Donovan
 - The second was made by Mark Seiffert
 - Question
 - Approved
- 23-26; New Course Proposal – BIOM 423 Mycology & Lab
 - A move to approve with was made by Casey Donovan
 - The second was made by Kasthuri Udayakumar
 - Question
 - Approved
- 23-27; New Course Proposal – B100 475 Mammalogy & Lab
 - A move to approve was made by Casey Donovan

- The second was made by Laura Gomez
 - Question
 - Approved
- 23-31; Proposal of Tracks in the Bachelor of Science in Biology
 - Discussion about the number of elective credits – paperwork says 8 but mathematically students cannot take 8 credits, it will force them to go over. Number could be lowered to 6 with a statement that more credits will be required – how many electives will be required for graduation (7) for both Tracks.
 - Change language to say, “choose 8 **credits** and 22 **credits.**”
 - Another way to fix – revise Undergraduate Research course to allow students to register from 1-3 credits, rather than only 3.
 - A move to approve if emendations pass was made by Gary Succaw
 - The second was made by Mark Seiffert
 - Question
 - Approved
- 23-34; Program Name Change – BAS in Business Management (from Business Technology)
 - Program name changes must be approved by BOR.
 - Academic Senate has agreed to a vote once paperwork has been attached.
 - Paperwork was submitted prior to meeting on 2/20/2024.
 - A move to approve was made by Laura Gomez
 - The second was made by Joyce Mphande-Finn
 - Question
 - Approved
- 23-35; Update the AS Program to Fit 2+2 BS Degree
 - A move to approve was made by Casey Donovan
 - The second was made by Aaron Riggan
 - Question
 - Approved
- 23-36; Update the BS in Business Admin to be 2+2 with AS Degree
 - A move to approve was made by Casey Donovan
 - The second was made by Laura Gomez
 - Question
 - Approved
- 23-40; Major Revisions to Course – PHSX 105
 - Course may be required in Welding. Discussion should be had with Chuck Terry to discuss how this could impact the Welding degree.
 - A move to table was made by Casey Donovan
 - The second was made by Joyce Mphande-Finn
 - Question
 - Approved
- 23-41; New Course Proposal – TE 1XX: ID the BS
 - Proposal was disapproved by the Curriculum Committee.
 - Proposal was requested to move on to Academic Senate.
 - The Gen Ed Committee raised concerns about the title of the course.
 - A move to approve was made by Mark Seiffert
 - The second was made by Casey Donovan
 - Question

- 1 vote no – Trygve Magelssen
- Approved
- 23-42; TE 1XX: ID the BS to be CAT VII Gen Ed
 - Concerns have been made about the title of the course. Submitting faculty have said they believe the course title will attract students, but they will be open to changing the title pending request from the Provost and/or the Chancellor.
 - A move to approve was made by Casey Donovan
 - The second was made by Mark Seiffert
 - Question
 - Approved
- 23-44; CAPP 156 to be CAT VII Gen Ed
 - Academic Senate has received a syllabus from Jay Howland, as requested in last meeting.
 - A move to approve was made by Mark Seiffert
 - The second was made by Gary Succaw
 - Question
 - Approved
- 23-45; Changes to the BAS Degree in Business
 - A suggestion to add an asterisk at the bottom in the catalog to include language to make it clear that students will need to meet 60 total credits – even if they have already taken gen ed credits.
 - A move to approve with emendation was made by Casey Donovan
 - The second was made by Trygve Magelssen
 - Question
 - Approved

Adjournment:

- A motion to adjourn was made by Trygve Magelssen
- The second was made by Laura Gomez
- Question
- Approved

Respectfully Submitted by,
Brittany Garden