

Meeting Minutes
Curriculum Committee
March 31, 2026
Cowan Hall 103
4:00 p.m.

Members: Casey Donoven, Andy Bradshaw, Gary Succaw, Jason Tanner, Kyra Kaercher, Nicholus Despot, Tyler De La Vega

Members Present: Casey Donoven, Andy Bradshaw, Gary Succaw, Jason Tanner, Kyra Kaercher, Nicholus Despot, Tyler De La Vega

Guests:

Chair: Casey Donoven

Minutes: Jodi Kueffler

Call to Order: Casey Donoven called the meeting to order at 4:03 p.m.

Agenda:

- Motion was made by Kyra Kaercher to approve the agenda.
- The second was made by Tyler De La Vega.
- Question.
- Approved.

Minutes:

- Motion was made by Kyra Kaercher to approve the minutes from October 1, 2025.
- Second was made by Andy Bradshaw.
- Question.
- Approved.
- Motion was made by Kyra Kaercher to approve the minutes from March 3, 2026.
- Second was made by Gary Succaw.

- Question.
- Approved.

Proposals:

- 25-32 Major Program Revision - A.A.S. Plumbing Technology
 - After voted on initially, there are further proposed changes including adding DDSN 113 Tech Drawing and HPE 234 First Aid to the curriculum.
 - 25-35; 25-38; 25-39; and 25-40 would change from 4 credits to 3 credits.
 - These changes were sent out for review and approval by electronic vote on April 21, 2026. The proposal was approved.
- 25-33 Course Name Change - PLUM 100 Introduction to the Plumbing Trades, Level One (formerly known as Introduction to the Plumbing Trades)
- 25-34 Course Name Change - PLUM 120 Mathematics for Plumbers and Pipefitting (formerly known as Introduction to the Plumbing Trades)
- 25-35 Course Name Change - PLUM 125 Introduction to the Plumbing Trades, Level Two (formerly known as Plumbing Fixtures)
- 25-36 Course Revision - PLUM 170 Uniform Plumbing Codes
- 25-37 New Course Proposal - PLUM 1XX Introduction to Sheet Metal
- 25-38 Course Name Change - PLUM 200 Plumbing 200, Plumbing Level Three (formerly known as Plumbing 200, Hydronic Heating & Cooling)
- 25-39 Course Name Change - PLUM 230, Plumbing Level Four (formerly known as Plumbing 230, Hangers, Supports & Field Testing)
- 25-40 Course Name Change - PLUM 270 Journeyman Plumbers Exam Prep (formerly known as Plumbing 270, Hydronic Heating & Cooling)
- 25-41 New Course Proposal - PLUM 2XX Introduction to Heating, Ventilating & Refrigeration Air Conditioning
- 25-62 Course Name Change - PLUM 250 Journey Plumbers Exam Prep (formerly known as Intro to Special Piping)
 - Revising the program and course names to align with Apprenticeship Education Program courses.

- Course objectives are broad, as each textbook chapter includes numerous detailed objectives that collectively shape the scope of the course.
- New proposed courses were created to allow students different areas to specialize in.
- Discussion on whether courses should be renamed or create a brand-new course, but will move forward renaming courses.
- Motion was made by Kyra Kaercher to batch 25-32; 25-33; 25-34; 25-35; 25-36; 25-37; 25-38; 25-39; 25-40; 25-41; and 25-62.
- The second was made by Gary Succaw.
- Question.
- Approved.
- Motion was made by Kyra Kaercher to approve the above batch.
- The second was made by Tyler De La Vega.
- Question.
- Approved.
- 25-42 Course Revision - CNSL 502 Professional Ethics
- 25-43 Course Name Change - CNSL 506 K-12 Sch Cnsl Prog Dev & Adm (formerly known as K-12 Counslng Progrm Dev & Adm)
- 25-44 Course Revision - CNSL 508 Theories of Counseling
- 25-45 Course Name Change - CNSL 517 Counseling Skills and Practice (formerly known as Counseling Skills & Practice)
- 25-46 Course Name Change - CNSL 522 Group Dynamics and Counseling (Group Dynamics & Counseling)
- 25-47 Course Revision - CNSL 525 Child & Adolescent Counseling
- 25-48 Course Name Change - CNSL 530 Lifespan Development (formerly known as Life Span Dev & Adjustment)
- 25-49 Course Name Change - CNSL 549 Research Methods in Counseling (formerly known as Research Methods in Counselor)
- 25-50 Course Name Change - CNSL 551 Testing and Assessment in Cnsl (formerly known as Educational & Psychological Ap)
- 25-51 Course Name Change - CNSL 558 Career Counseling and Development (formerly known as Career Counseling and Information Systems)

- 25-52 Course Name Change - CNSL 560 Crisis Intervention Counseling (formerly known as Crisis Intervention Counsel)
- 25-53 Course Revision - CNSL 563 Multicultural Counseling
- 25-54 Course Revision - CNSL 564 Diagnosis & Treatment in Cnsl
- 25-55 Course Name Change - CNSL 565 Marriage, Couple & Family Cnsl (formerly known as Marriage & Family Counseling)
- 25-56 Course Name Change - CNSL 567 Comm & Agency Consultation (formerly known as Community & Agency Counseling)
- 25-57 Course Revision - CNLS 571 Counseling Practicum
- 25-58 Course Name Change - CNSL 594 Sch Counseling Internship I (School Counseling Internship I)
- 25-59 Course Name Change - CNSL 595 Clinical MH Internship I (formerly known as Com/Agncy Counseling Intern)
- 25-60 Course Name Change - CNSL 596 Sch Counseling Internship II (formerly known as School Counseling Intern II)
- 25-61 Course Name Change -CNSL 597 Clinical MH Internship II (formerly known as Comm/Agency Cnsl Intern II)
 - Current Counselor Education program is accredited through Office of Public Instruction (OPI) for students to be hired as school counselors.
 - Program is not currently accredited by Council for Accreditation of Counseling and Related Educational Programs (CACREP) as we need at least three full-time professors teaching. The course revisions do meet CACREP standards should in the future we meet the requirement of three full-time professors. These changes also make classes easier to transfer.
 - Motion was made by Kyra Kaercher to batch 25-42; 25-43; 25-44; 25-45; 25-46; 25-47; 25-48; 25-49; 25-50; 25-51; 25-52; 25-53; 25-54; 25-55; 25-56; 25-57; 25-58; 25-59; 25-60 and 25-61.
 - The second was made by Andy Bradshaw.
 - Question.
 - Approved.
 - Motion was made by Kyra Kaercher to approve the above batch.
 - The second was made by Gary Succaw.

- Question.
- Approved.
- 25-63 Course Revision - IT 105 Industry Foundation
 - Sent out for review and approval by electronic vote on April 8, 2026. The proposal was approved.
- 25-64 New Program Proposal - Associates of Science in Integrated Health Sciences
 - Sent out for review and approval by electronic vote on April 10, 2026. The proposal was approved.
- 25-65 New Course Proposal - KIN 201 Basic Exercise Prescription
 - Sent out for review and approval by electronic vote on April 10, 2026. The proposal was approved.
- 25-66 New Course Proposal - KIN 221 Health Anatomy and Physiology
 - Sent out for review and approval by electronic vote on April 10, 2026. The proposal was approved.
- 25-67 New Course Proposal - AHMS 270 Medical Ethics
 - Sent out for review and approval by electronic vote on April 10, 2026. The proposal was approved.

Adjournment:

- Motion to adjourn was made by Tyler De La Vega.
- The second was made by Kyra Kaercher.
- Question.
- Approved.

Respectfully Submitted by,
Jodi Kueffler