

**Meeting Minutes**  
**Curriculum Committee**  
**December 11, 2024**  
**Cowan Hall 103**  
**10:00 a.m.**

**Members:** Casey Donovan, Kevin Holzworth, Jason Tanner, Tyler De La Vega, Amy Smith, Terri Hildebrand, Chad Spangler

**Members Present:** Casey Donovan, Jason Tanner, Tyler De La Vega, Terri Hildebrand, Chad Spangler

**Guest:** Tiffany Vickers

**Chair:** Casey Donovan

**Minutes:** Jodi Kueffler

**Call to Order:** Casey Donovan called the meeting to order at 10:05 a.m.

**Agenda:**

- Motion was made by Jason Tanner to approve the agenda.
- The second was made by Tyler De La Vega.
- Question.
- Approved.

**Minutes:**

- Motion was made by Tyler De La Vega to approve the minutes from November 14, 2024.
- The second was made by Jason Tanner.
- Question
- Approved

**Proposals:**

- 24-28; New Course Proposal – LSH 1XX Global Travel Experience
  - This course will work for any travel classes going forward.
  - Will be able to collect fees to pay for expenses.
  - Course is only .01 credit, so it will not affect students grade point average but will show up on their transcript.
  - Motion was made by Jason Tanner to approve this proposal as is.
  - The second was made by Chad Spangler.
  - Question.
  - Approve.
- 24-22; New Program – Healthcare Foundations Certificate

- Program will help to recruit high school students into health sciences.
- Fully online certificate for 8<sup>th</sup> -11<sup>th</sup> grade students.
- Courses can be utilized toward a bachelor degree.
- Motion was made by Jason Tanner to approve this proposal with it adjusted to be offered to 9<sup>th</sup> – 12<sup>th</sup> grade students, HLTH 110 corrected to HTH 110, and HTH 101 converted to be offered online.
- The second was made by Tyler De La Vega.
- Question
- Approved with one opposing
- 24-23; New Course Proposal – ECP 130 Emergency Medical Technician
  - This program will allow student to sit for exam to be certified.
  - University of Missoula and Flathead Valley Community College offer same course. This will provide an opportunity for students in our area to take.
  - Discussed course credits at other schools.
  - Motion was made by Jason Tanner to approve this proposal offered as a 5-credit course.
  - The second was made by Chad Spangler.
  - Question
  - Approved
- 24-29; New Course Proposal – CRWR 5XX Writing for Stage and Screen
  - Graduate level course to be offered in the Masters of Teaching program.
  - No other course through Montana University System.
  - Motion was made by Chad Spangler to approve this proposal as is.
  - The second was made Jason Tanner.
  - Question
  - Approved
- 24-30; New Course Proposal – CRWR 3XX Writing for Stage and Screen
  - Course can be utilized in the new Bachelor of Arts Community Arts Production.
  - No other course through Montana University System.
  - Motion was made by Tyler De La Vega to approve this proposal as is.
  - The second was made by Chad Spangler.
  - Question
  - Approve

**Discussion:**

- Discussed meeting either Tuesday or Thursday at 4:00 p.m. next semester.

**Adjournment:**

- Motion to adjourn was made by Tyler De La Vega at 10:57 a.m.
- The second was made by Chad Spangler.
- Question.
- Approved.

Respectfully Submitted by,  
Jodi Kueffler