

CURRICULUM PROPOSAL FLOWCHART

NEW COURSE/
PROGRAM
PROPOSAL

MAJOR REVISION
OF A COURSE/
PROGRAM

COURSE/
PROGRAM
ELIMINATION

PROGRAM
FACULTY

COLLEGE*

ACADEMIC
SENATE
SECRETARY

General Ed. Item

ALL DEPTS NOTIFIED OF CHANGES*
(DEPTS. SHALL FORWARD
COMMENTS OR ACTION TO
CURRICULUM COMMITTEE)

Teacher Ed. Item

PROFESSIONAL
ED UNIT*

Yes/No***

GENERAL ED
COMMITTEE*

Yes/No***

CURRICULUM
COMMITTEE*

No***

Yes

ACADEMIC
SENATE*

No***

Yes

SVCAA
APPROVAL*

No

Yes

CHANCELLOR
APPROVAL

No

Yes

OCHE/BOR
APPROVAL^

No

Yes

MSUN
REGISTRAR

*Must act within 30 working days with approval/disapproval. If not acted upon within 30 working days, the proposal is forwarded to the next level without consideration.

**Minor items (title/course description change) are forwarded to the next level for information only.

***In the event that one of the following committees/groups disapproves of a proposal, the originator may request that the item be forwarded to the next body for consideration: General Education Committee, Teacher Education Council, Curriculum Committee, Academic Senate. A disapproval from one of these committees/groups shall be accompanied by a written rationale to the originator.

^Proposals will be considered by OCHE/BOR only if called for in OCHE/BOR policy. Otherwise, Chancellor approved proposals will be forwarded directly to the Registrar for catalog recording.

