

Academic Senate
September 2019
Brockmann Conference Room
Meeting Minutes

Membership: Lorren Schlotfeldt, Steven Don, Mark Seiffert, Lanny Wilke, Spike Magelssen, Cristy Ozburn, Gary Succaw, Neil Moisey, Curtis Smeby, Joseph Todd, Carol Reifshneider

Members Present: Gary Succaw, Joey Todd, Carol Reifschneider, Lanny Wilke, Mark Seiffert, Steven Don, Cristy Ozburn, Lorren Schlotfeldt; Spike Magelssen

Recorder: Debra Bradley

Guest: Laura Gomez

Call to Order:

- Mark called the meeting to order at 4:00p

Approval of Agenda:

- Steve made the motion to approve
- Second was made by Joey
- Call for the question
- Approved by all

Discussions

Laura

Minutes:

- Steve made the motion to approved the minutes corrections
- Carol made the second with corrections
- Call for the question
- Approved with corrections

Chancellor/Provost Updates:

- No reports at this time

External Committee Reports:

- NWCCU
 - Will be on camps in November
- SAT
 - Parking Issues
- UAC
 - Meeting on September 26, 2019

Senate Committee Reports:

- Admissions and Standards
 - Met last Friday, September 29, 2019
 - Class dropped
- Cultural Development
 - Planning a car show
- Curriculum
 - Meeting soon
- Financial Aid
 - Not met yet
- General Education
 - Cristy was voted in a chair
- Graduate Council
 - Meeting tomorrow – April 5th, 2019
- Instruction, Research & Faculty Development
 - Not met
- Instructional Technology
 - Not met
- Library
 - Not met

Proposals:

- None at this time
- Curriculum has one
 - 18-32 Health Promotion Revision
- Gen Education has three
 - 19-01 Gen Education CAT I Communication 6 credits
 - 19-02 industrial Tech – Major Revision
 - 19-03 Industrial Tech - New

Old Business:

- Update the By-Laws to include the College of Health Sciences
- Update the By-Laws for College of Health Sciences for the membership in the Academic Senate and Subcommittees
- Reduce the number of standing committees in the By-Laws
- All changes to Mark by Friday, October 8th.

New Business:

- Joey brought up the subject of a few of the committees not meeting
 - Instruction Technology
 - Who is on this committee
 - Develops a plan for the computers and other IT needs
 - Mission Statement?

- Remove the IT Committee was tabled till further notice from Marianne
 - Instructional, Research and Faculty Development
 - Needs to be looked at more
 - Library
 - No minutes for the last seven years
 - Make their own book purchases
 - Coffee Cart
 - Buying decisions
 - Faculty request books
 - Need to look at the policy and procedures to remove from Academic Senate
 - Motion was made by Joey to separate the Library from the Academic Senate to be a standalone committee.
 - The second was made by Steve
 - Question
 - Approved
 - Cultural Development
 - Samantha, Kevin and Josh are the members
 - Keeping active part of campus
 - Need a mission statement
 - The cultural center still needs to be a part of the campus
- Vice Chair for Academic Senate
 - Lanny has been the interim
 - Mark starts his two year in the fall of 2019
 - This would be a two-year term
 - Nomination were opened
 - Carol was nominated
 - Nominations were closed
 - Cristy made the motion to approve Carol
 - The second was made by Steve
 - Question
 - Approved
 - CONGRATS CAROL
- Guaranteed classes for summer
 - Ad-hoc committee to develop a matrix for online general education classes for each semester
 - Cristy and Lanny to work on this project
 - Invite Valerie Guyant to the next meeting
- For “Information Only” Academic Senate Proposals –
 - Needs to be stream lined
 - Process that is needed
 - Official proposal paperwork
 - Provost office
 - Registrar’s office

- Put pressure on electronic signatures for the paperwork
- Build infrastructure
- Maybe some different software to get the proper procedure done
- Starting on what date to get this all accomplished with an ending date.
- **Announcements:**
 - Non-brought forward

Adjournment:

- Motion was made by Mark
- Second was made by Cristy
- Next Meeting will be October 8th or October 15 if not enough time for the committee to meet and gather information.

Respectfully Submitted by,
Debra A. Bradley