

Academic Senate
December 11 2018
4:00pm
Brockmann Conference Room
Meeting Minutes

Membership: Lorren Schlotfeldt, Steven Don, Darlene Sellers, Mark Seiffert, Lanny Wilke, Spike Magelssen, Cristy Ozburn, Gary Succaw, Neil Moisey, Darlene Sellers, Curtis Smeby, Joseph Todd

Members Present: Mark Seiffert, Steven Don, Trygve Magelssen, Lorren Schlotfeldt, Gary Succaw, Curtis Smeby, Joseph Todd

Recorder: Debra Bradley

Call to Order:

- Mark made the call to begin the meeting at 4:00pm.

Approval of Minutes from 11/20/2018

- Motion to approve by Curtis Smeby
- Second was made by Gary Succaw
- Question
- Approved

Approval of Agenda:

- Motion to approve by Curtis Smeby
- Second was made by Gary Succaw
- Question
- Approved

Discussion:

- Senate Membership
 - What is the job description
 - Provost was not present
- Move forward till next meeting

Chancellor/Provost Updates:

- Provost Moisey was not at the meeting

External Committee Reports:

1. NWCCU – Northwest
2. SAT – Strategic Advancement Team
 - Brain Storming
 - Institutional Goals
 - New Enrollment
 - i. 1500 students
 - Strategy Measurements

3. UAC – University Advisory Board

- Have not met since Spring 2018

Senate Committee Reports:

- Admissions and Standards
 - Student still doing late add/drop
 - Checking grades
- Cultural Development
 - No meeting this month
- Curriculum
 - Met as proposals have been coming in
- Financial Aid
 - No meeting this month
- General Education
 - Met and that is the last meeting for the semester
 - Proposal are coming in and heading on to Curriculum Committee
- Graduate Council
 - Met in October will meet in the Spring
- Instruction, Research & Faculty Development
 - No meeting this month
- Instructional Technology
 - No meeting this month
- Library
 - No meeting this month

Proposals:

- **18-01**
 - New proposal
 - Program sheet on website
 - Does not math advising sheet
 - Needs to be approved
 - Motion to approve made by Curtis
 - Second was made by Joseph Todd
 - Question
 - Approved
- **18-11**
 - Motion to approve was made by Joseph Todd
 - Second was made by Gary Succaw
 - Changes in the Pro Requests
 - Question
 - Approved

- **18-13**
 - Common Course numbering
 - Capstone Course
 - Motion was made by Curtis Smeby
 - Second was made by Gary Succaw
 - Question
 - Approved
- **18-15**
 - Information only
 - Motion was made to approve by Joseph Todd
 - Second was made by Curtis Smeby
 - Question
 - Approved

Old Business:

- Education – own college
- Director of Education job description
- Minute Correction of By-laws to Bi-Laws

New Business:

- Enrollment numbers
 - Down 72 students from fall 2018 to spring 2019
 - Numbers may change as closer to classes starting again
- Faculty Vacancies
 - Enrollment suffers
- Graduation Fall
 - Why this graduation before finals?

Announcements:

- None brought forward

Adjournment:

- Motion to adjourn was made by Mark Seiffert
- Adjournment at 4:45p

Respectfully Submitted by,
Debra A. Bradley