

Minutes of the

Instruction, Research and Faculty Development Committee

September 6, 2011

Meeting convened at 4:00 pm, Gym Conference Room

The topic of IRB/Human Subjects Research was discussed

It was suggested to look at Billings and Carroll College policies and forms

Several recommendations were agreed upon:

Recommend to the Provost that All Faculty take the CITI online training.

Revise/Revive the Institution Review Board – and policies. Recommend presenting the proposal to the UAC for inclusion in the Policy and Procedures Manual.

Request Participation in the Professional Development committee.

Survey Faculty regarding faculty development

Janet Trethaway was elected chair of the IR&FD committee.

At the next meeting we will attempt to accommodate Darlene/Curtis/John/Randy so they can attend.