



## **Curriculum Committee Meeting**

**Date:** September 6, 2011

Meeting was brought to order at 4:00 PM in CH 317

**Attendees:** Katherine Williams, Byron Ophus, Fred Smiley, Jaakko Puisto and Will Taylor

**Absent:** Virgil Hawkinson and Brigit Hemmer

**Old Business: None**

### **New Business:**

- Elect chair for 2011-2012 academic year. Byron Ophus nominated Katherine Williams for chair. Will Taylor seconds the motion and motion passes unanimously. Curriculum Committee chair is Katherine Williams.
- Discussion was held on day/time of Curriculum Committee meetings. It was decided meeting would be held on Thursdays @ 4:00 PM when needed.

### **Proposals:**

- Proposal 11-01: Diesel Tech - Equipment Mgmt Option  
After reading through the proposal and some discussion Katherine recommended 'Bachelor of Science Degree be put into the title.  
Fred stated he would like to have time to review this proposal a bit more just to make sure all required paperwork is included. He would hate to see it kicked back because of missing or incomplete paperwork. It was decided if there were no further changes brought forward before Tuesday, September 13<sup>th</sup> the proposal would be sent forward with the above mentioned change noted.  
**\*\*NOTE\*\*** Received emails on September 12<sup>th</sup> & 13<sup>th</sup> (attached to official minutes) voting for proposal to be sent forward with recommendation noted.

**Adjourn:** Will moves to adjourn. Meeting adjourned at 4:20 PM.

Respectfully submitted,

*Sharon K. Keeley*

Secretary of Record

MSU-Northern

Curriculum Committee