Does Your Project Require an Application to the MSUN IRB? Will you, a member of your research team or a collaborator observe, interact with, or intervene with individuals to gather information that will be used for research? Examples: NO. Surveys, questionnaires, focus groups, interviews Research will Games, experiments in physical or electronic environments only use Physical or biomedical procedures existing data. Diet, nutrition studies, taste tests Studies examining the effectiveness of education tools or curricula Use of instruments or devices, including phones, to collect data or monitor or influence behavior Passive observation of public behavior (in physical or online environments) Studies examining individuals' responses to manipulation of their physical or online environment Refer to IRB Decision Tree 2 on Existing/Secondary Data YES The focus of the project is only Not human participant research. products, methods, policies, No application to the IRB is Is the information being collected about procedures, organizations (e.g., NO needed. individuals? interviewing admissions staff and officials about admissions policies and procedures). YES YES This class project or assignment uses Is the sole intent of the project to meet only survey methods and, The focus of the project is on people or their course requirements, with no intention Does Not involve questions about opinions, perceptions, choices, decisions any kind of illegal, illicit, o sexual to use the results for something other regarding themselves or how methods, than the course assignment (i.e., you activity, or exposure to materials policies, procedures, organizations, etc. will not publish or present the results that might be considered offensive affect them or their environment. outside of the assigned class)? Does Not target participants from a protected status (e.g., < 18 or > 65 years of age, unable to provide their YES own legal informed consent, in an NO institution [prison, etc.], or have a physical or mental disability.) Is this a class project or assignment? May lead to publication, public presentation, thesis, or dissertation. NO NO The project interacts/intervenes with individuals using methods other than a Is the project an oral history, YES Does the project involve stories that will or survey, or surveys may target ethnographic, or journalistic piece? may draw broad conclusions about the participants from a protected status, population, cultures, norms and practices; and/or include sensitive questions. even if research hypothesis is being tested NO or validated? YES Is this a quality assurance/quality NO improvement/organizational effectiveness study (i.e., to assess, improve, or develop programs or services for an Published materials will be limited to only organization)? documenting or reporting on events, situation, Not human participant research. policies, institutions or systems without intent to No application to the IRB is form hypotheses, draw conclusions, or needed. generalize findings. YES Outcomes will remain specific to the Will outcomes be generalized for other organization, program or service. Other NO organizations, programs or services? organizations may use the results for their own programs. This project is research with human subjects. An application to the IRB and written approval are required before the study can begin.

Does Your Project Involving Secondary or Existing Data, Documents, or Biological Specimens Require Review by the MSUN IRB? Decision Tree 2

