MSU-Northern Computer Fee Advisory Committee
Meeting Minutes *(Draft)*

April 12, 2018
Location: Library Conference Room
Faculty/Staff Present: Marianne Hoppe, Randy Bachmeier, Brian Simonson, Tom Welch, Josh Gomez (non-voting)
Students Present: Alex Lankford, Jacob Rosaaen, Zach Nicholson, Samantha Watson

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I.   Approval of previous meeting minutes

- Motioned and seconded.
- Passed unanimously.

II.   Committee Context

- Review of BOR policy 940.23
- Review of Fiscal Year 2018 Computer Fee finances

III.   Decisions

- Reservation of $10,000 for ITS for Lab Support.

IV.   Presentations/Discussions

- Greg Clouse and Jeremy Hofman gave a demonstration and presented their request for flat screen TVs on carts for student use with Engine Control Modules (ECM) and laptop computer communication adapter engines.
- Tom Welch presented his request for a printer.
- Josh Gomez presented his request for lab/classroom computer life-cycle replacements.
- All requests (5) were discussed by the committee.

V.   Action Items

- Approval for all 5 proposals as amended was motioned and seconded.
- Passed unanimously.
- Proposals as approved:
  - Proposal for four 60 inch flat screens on carts, sponsored by Greg Clouse, Jeremy Hofman, Brandon Matson , Charlie Mack and Wane Boyson.
    - Sponsors amended request that at least one TV be a touch screen, two if possible.
    - Amount approved: $8,620.
  - Proposal for 5 SPSS licenses (statistical software), sponsored by Darlene Sellers.
    - Proposal amended to 10 licenses.
    - Committee stipulated approval was for one year, no automatic license renewal. Committee recommended the sponsor look into a getting a course fee approved to cover the yearly licensing renewal.
    - Amount approved: $589.90

- Proposal to purchase General Motors Multiple Diagnostic Interface (MDI) communication interface, software and laptop, sponsored by Wane Boyson.
  - Committee stipulated approval for the software that was included in the proposal was for one year, no automatic license renewal.
  - Amount approved: $2,150
- Proposal for the purchase of a printer for Brockmann Center 205, sponsored by Tom Welch.
  - No committee amendments or stipulations.
  - Amount approved: $800
- Proposal for the purchase of a life-cycle replacement of 40 PCs and 2 Macs, sponsored by Josh Gomez.
  - No committee amendments or stipulations.
  - Amount approved: $52,400