



# MONTANA STATE UNIVERSITY NORTHERN

## Masters of Science in Education, Instruction and Learning Applicant Reference Form

**Directions for the Applicant:** The access waiver below must be signed for each reference you submit to your application file. Please complete this section before you give the form to your references.

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### Name of Reference

#### **Access Waiver:**

I give permission for the above name person to provide the information requested in this form to Montana State University Northern. I understand that the information will become a part of my application for the Masters of Science in Education, Instruction and Learning program.

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### Signature of Applicant

### Name Printed

### Date

Directions to the Person Who Completes This Form: Each applicant for admission to our Master's Program is required to have this form completed and submitted by employers/administrators/supervisors and/or professors. Our program requires that candidates acquire, in addition to theoretical knowledge, complex interpersonal and professional skill. They are expected to be able to function as professionals. Accordingly, we need your assistance in assessing the suitability of the applicant for a helping professional career. This applicant should have signed the reference access waiver above. Please complete all the items to the best of your knowledge. **Return the completed form to: Graduate Program, MSU-Northern, and P.O. Box 7751, Havre, MT 59501.**

### Section A: Please check or write in the appropriate response and feel free to provide comments.

**Y = Yes    N = No    I = Insufficient contact to form an opinion**

|  | Y | N | I | Comments |
|--|---|---|---|----------|
| The Applicant appears to be effective in establishing positive interpersonal relationships on an individual and group basis. |   |   |   |          |
| The applicant appears to be open to self-examination & professional growth and development.                                  |   |   |   |          |
| Do you have knowledge that the applicant has ever engaged in unethical behavior?   |   |   |   |          |
| Do you have knowledge that the applicant has ever abused alcohol or drugs?   |   |   |   |          |

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
| Do you believe the applicant to be in a positive state of mental health? |  |  |  |  |

**Section B: Compared with peers in the same major, the applicant ranks (please check)**

|   | Very Low<br>1-25% | Modest<br>25-50% | Good<br>50-75% | Very Good<br>75-90% | Outstanding<br>90-95% | Exceptional<br>95-100% | Unable to<br>Judge |
|---|-------------------|------------------|----------------|---------------------|-----------------------|------------------------|--------------------|
| Academic ability                          |                   |                  |                |                     |                       |                        |                    |
| Creative innovative thinking              |                   |                  |                |                     |                       |                        |                    |
| Capacity for objective evaluation of self |                   |                  |                |                     |                       |                        |                    |
| Empathic capacity                         |                   |                  |                |                     |                       |                        |                    |
| Ability to work independently             |                   |                  |                |                     |                       |                        |                    |
| Capacity to handle stress                 |                   |                  |                |                     |                       |                        |                    |
| Open mindedness, tolerance for difference |                   |                  |                |                     |                       |                        |                    |
| Energy level at work activity             |                   |                  |                |                     |                       |                        |                    |
| Commitment to career                      |                   |                  |                |                     |                       |                        |                    |
| Comments:                                 |                   |                  |                |                     |                       |                        |                    |

**Section C: Compared to the peers, the applicant is (please check):**

|   | Unable to<br>Judge | Below Average | Average | Above<br>Average | Outstanding |
|---|--------------------|---------------|---------|------------------|-------------|
| Cooperative                             |                    |               |         |                  |             |
| Reliability                             |                    |               |         |                  |             |
| Leadership                              |                    |               |         |                  |             |
| Industry                                |                    |               |         |                  |             |
| Personal Appearance                     |                    |               |         |                  |             |
| Scholarship                             |                    |               |         |                  |             |
| Intelligence                            |                    |               |         |                  |             |
| Ability to express thoughts in speaking |                    |               |         |                  |             |
| Ability to express thoughts in writing  |                    |               |         |                  |             |
| Professional Interest                   |                    |               |         |                  |             |
| Comments:                               |                    |               |         |                  |             |

Indicate the strength of your overall endorsement of the applicant for our Master of Science in Education, Instruction and Learning program.

Highly Recommended\_\_\_ Recommend\_\_\_ Recommend with some reservations\_\_\_ Do not Recommend\_\_\_

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**Signature**

**Name Printed**

**Date**

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**Title**

**Organization**