

College of Arts, Sciences and Education
College Meeting
Cowan Hall 300 and Virtual
August 2020
1:30p

Members: Randy Bachmeier, Samantha Balemba, Jack Beiger, Grant Bowker, Christopher Busch, Vickie Clouse, Casey Donovan; Connie Filesteel, Valerie Guyant, Gwen Hart, Steve Hesske, Terri Hildebrand, Shawn Huse, Steve, Neil Moisey, Chris Mouat, Joyce Mphande-Finn, Grant Olson, Cristy Ozburn, Carol Reifschneider, Andrew Rolin, Mark Seiffert, Darlene Sellers, Curtis Smeby, Joel Soiseth, Gary Succaw, Tyson Thivierge, Joey Todd, Mary Ward

Members Present: Randy Bachmeier, Samantha Balemba, Jack Bieger, Grant Bowker, Christopher Busch, Vickie Clouse, Valerie Guyant, Gwen Hart, Terri Hildebrand; Joyce Mphande_Finn, Neil Moisey, Grant Olson, Cristy Ozburn, Carol Reifschneider, Mark Seiffert, Darlene Sellers, Joel Soiseth, Gary Succaw, Joey Todd, Mary Ward

Chair: Valerie Guyant

Minutes: Debra Bradley

1. **Call to Order:** at 1:33pm by Valerie Guyant
2. **Approval of Agenda:**
 - Motion to approve was made by Mark Seiffert
 - Second was made by Curtis Smeby
 - Question was called
 - Approved

3. **Approval of Minutes:**

- Debra will send with the August Meeting Minutes in the September Meeting

4. **Provost Report:**

- Zoom Licenses
- OTLE working on Technology in the classrooms
- Face Masks
- Seating Charts
- COVID-19 Statements
- Syllabi/Syllabus
 - Outline of the semester
 - Transition incase going to online
 - Questions please contact Neil via email or call his office
- Merritt Scholarship
 - 90 students
 - 35 accepted
 - ACT Scores 22.91
 - GPA 3.69 (high school)

5. **Introduction of New Faculty:**

- Grant Olson – Communication and Theatre
- Casey Donovan - Mathematics
- Gwen Hart - English
- Connie Filesteel - Education
- Joyce Mphande-Finn – Graduate Education

6. **Interim Dean and Chair Reports**

- Plans for Academic Year
 - Program Reviews
 - Meetings
- Course Fees
 - Need to be in to the Dean's Office
 - i. Needs to go to the Student Senate for approval
 - ii. To Chris Bond
 - iii. To Chris Wendland
 - iv. To the BoR for final approval
 - Check each of your classes to add a fee or adjust the fee
- Spring 2021 Schedule
 - October 7th open for registration
 - That do each of the faculty want to teach
 - Get the program planners correct
- Seating Charts are due by September 1st or the second day of class
- Office hours, Schedules and syllabi/syllabus are due to the Dean's office the first week of class

7. **Proposals:**
 - Will be brought to the September's meeting
8. **New Business:**
 - None brought forward
9. **Old Business:**
 - None brought forward
10. **Committee Reports:**
 - No new reports
11. **Announcements:**
 - No new announcements
12. **Adjournment:** at 3:055pm
 - Motion to adjourn made by Jack Bieger
 - Second was made by Samantha Balemba
 - Call for the question
 - Approved