



MONTANA STATE UNIVERSITY NORTHERN

College of Education, Arts & Sciences and Nursing

College Meeting

Cowan Hall 300

April 24, 2018

4:00pm

Members: Randy Bachmeier, Samantha Balemba, Jack Beiger, Virginia Braithwaite, Vickie Clouse, Jaime Duke, John Foley, Valerie Guyant, Peter Hart, Steve Hesske, Terri Hildebrand, Shawn Huse, Steve Lockwood, Marvin McClendon, Chris Mouat, Rose Obunaga, Maureen Odegard, Cristy Ozburn, Mary Pappas, Norton Pease, Charles Pollington, Carol Reifschneider, Andrew Rolin, Mark Seiffert, Darlene Sellers, Curtis Smeby, John Snider, Joel Soiseth, Chad Spangler, Gary Succaw, Tyson Thivierge, Joey Todd, Kasthuri Udayakumar, Jamie Underwood

Members Present: Samantha Balemba, Jack Beiger, Vickie Clouse, Jaime Duke, Valerie Guyant, Mary Pappas, Norton Pease, Carol Reifschneider, Mark Seiffert, Gary Succaw, Joey Todd, Kasthuri Udayakumar, Neil Moisey

Chair: Norton Pease

Minutes: Debra Bradley

1. **Call to Order:** at 3:59pm by Norton Pease
2. **Approval of Agenda**
 - Motion was made by Mark Seiffert
 - Second was made by Joey Todd
 - Norton let the group know that there will be hard deadlines from this meeting on.
 - Call for the question
 - Approved by all
3. **Approval of Minutes:** from March 29, 2018
 - Motion was made by Mark Seiffert
 - Second was made by Vickie Clouse
 - Call for the question
 - Approved by all the minutes as written

4. Discussions

- **Advisory Boards**
 - People in the community for help
 - People who specialize in the subject
 - Employers, Alumni, past employers
 - COTS has several advisory boards
 - Ask and see what information one can get from them to make this happen
 - Please do over the summer.
 - Fall deadline
 - Help shape your programs
- **Program Reviews**
 - Input of 16-17 AY should be done
 - 17-18 AY measurable assessment
 - 18-19 AY should be formulated

5. Proposals:

- Mark Seiffert and Randy Bachmeier are working on Communications Minor
 - Intent to plan needs to be completed first and done by May 1st, 2018
- Seven Year Program
 - CJ and HPE are done for 18-19 Year
- TaskStream
 - Keep working on it
- Motion was made by Mark Seiffert
- Second was made by Jack Bieger
- Question was called to approve the ENGL/WRIT/LIT/CRCW/EDUC
 - #23 through # 31 - Remove
 - # 32 through # 41 - Information
 - # 42 through # 58 - Schedules
- To be voted on separately.
- Approved by all
- Intent to Plan EDUC
 - Joey talked about the input
 - Getting it ready for fall 2018 PEU Meeting
 - Motion was made by Jack Bieger
 - Second was made by Vickie Clouse
 - Question was called
 - Approved by all

6. Committee Reports:

- **Admissions and Standards** (3 members from each college)
 - Members are: Joel Soiseth, Jamie Underwood, Chad Spangler, Wane Boysun, Bill Danley, Lorren Schlotfeldt
 - Meets every Friday at 3pm

- **Curriculum** (3 members from each college)
 - Members are: Joey Todd, Terri Hildebrand, Valerie Guyant, Jeremy Hofman, Jim Kirkpatrick, Bryon Ophus (chair),
 - Will be meeting soon
- **Financial Aid** (3 members from each college)
 - Members are: Virginia Braithwaite, Jaime Duke, Maureen Odegard, Mary Verploegen, Barb Zuck, Jeremy Hofman, Cindy Small
 - Excellent Student Awards will be on Friday, April 6, 2018 10a-1p in the SUB
- **Cultural Development** (2 members from each college along with invites to Northern Foundation Director, the Havre High School Drama Director and the Public Information Director)
 - Members are: Samantha Balemba, Kevin Holzworth, Josh Meyer, Cristina Underwood
 - No meeting set but have been talking
- **Library** (2 members from each college)
 - Members are: Joey Todd, Cristy Ozburn, Brandon Matson, Jim Kirkpatrick
 - Working with the Freshman Seminars
 - Library Resources
- **Instruction, Research and Faculty Development** (2 members from each college along with the Provost as a non-voting member)
 - Members are: John Snider, Kevin Ruby, Eleazer Resurreccion, Samantha Balemba, Valerie Guyant
 - No report at this time
- **General Education** (3 members from each college along with the Provost as a non-voting member)
 - Members are: Gary Succaw, Kasthuri Udayakumar, Spike Magelssen, Rodney Ridenour, Jeremy Siemens,
 - Need a new Chair
 - Gary Succaw has been named the new Chair
- **Instructional Technology** (2 members from each college and the Director of Information Technology Services (non-voting), Director of Extended University (non-voting), Provost (non-voting)
 - Members are: Chad Spangler, Valerie Guyant, Jay Howland, Lanny Wilke, Marianne Hoppe
 - Has not met
- **Graduate Council** (one representative from each graduate program, two at large representatives (one from each college) with an earned doctorate, the chairs of each college; non-voting members are the following, Provost, Director of Endorsements, the Deans of each college.

- Members are: Virginia Braithwaite, Darlene Sellers, Curtis Smeby, Norton Pease, Carol Reifschneider, Joey Todd, Randy Bachmeier, Terri Hildebrand, Steven Don, Eleazer Resurreccion
- Meeting again in the fall 2018

7. **Announcements:**

- Darlene brought forth that the Academic Senate will be changing the constitution for the Cultural Development Committee to add Cristina Estrada de Underwood as an Ex-Officio to the membership.
- April 28th – Annual Bowtie Ball
- April 30th – May 4th – Finals Week
- May 5th – Commencement Ceremony
- May 14th – May and Full Summer Sessions Begin
- May 22nd – Montana Council of Deans
- May 23rd and 24th – Board of Regents

8. **Adjournment:** at 4:54pm