

College of Arts, Sciences, and Education  
College Meeting  
Cowan Hall # 319  
October 20, 2022  
4:00pm

**Members:** Kalin Amende, Randy Bachmeier, Samantha Balemba, Jack Beiger, Grant Bowker, Giuseppe Cortese, Casey Donovan, Beth Durodoye, Valerie Guyant, Gwen Hart, Terri Hildebrand, Shawn Huse, Neil Moisey, Chris Mouat, Joyce Mphande-Finn, Grant Olson, Mark Seiffert, Curtis Smeby, Amy Smith, Joel Soiseth, Jerome Souers, Gary Succaw, Tyson Thivierge, Joey Todd, Jerry Wagener, Mary Ward, Rick Woten, Jennifer Anderson, Debra Bradley, Neil Moisey

**Members Present:** Kalin Amende, Randy Bachmeier, Grant Bowker, Giuseppe Cortese, Casey Donovan, Valerie Guyant, Gwen Hart, Grant Olson, Amy Smith, Gary Succaw, Joey Todd, Mary Ward, Rick Woten (Zoom), Jennifer Anderson, Debra Bradley, Beth Durodoye

**Chair:** Joey Todd

**Minutes:** Debra Bradley

**Guest:**

- **Call to Order:** at 4:03pm by Joey Todd
- **Approval of Minutes:**
  - Approval of September 15, 2022
  - Motion to approved was made by Grant Olson
  - The second to approve was made by Gary Succaw
  - Question
  - Approved with amendment
- **Proposals:**
  - None brought forth
- **Chair Report:**
  - TekNoXpo/ShowCASE
    - Video was shown that was taken by a Great Falls news station
    - Over 400 students attended
    - Lots of students and parents
    - 38% were for CASE
  - Intent to Plan
    - Master in teaching
      - Letter of support
      - Teacher going out of Havre for their higher Education
  - Emeritus for Carol Reifschneider
    - Letter will be sent out to the group for approval

- Spring 2023 Schedule
  - Draft of schedule has been sent out
  - Look for corrections
  
- **Dean's Report:**
  - Program/Course Fees
    - Change is needed now
    - Work with Debra Bradley
    - Debra Bradley will send out the form
  - Lab/Classroom Supplies
    - Ordering will be different
    - Supply list should be in to the Dean's office in April or May
    - Classroom fees should be used each semester.
      - See Debra Bradley or Jennifer Anderson if you need help figuring that amount out.
  - EOY
    - End of Year
      - Money left from the budget
      - Big ticket items
      - Under \$200.00
    - Let Dean Durodoye know what you would like on the list
  
- **Discussions:**
  - Recruiting Binders
    - Jennifer Anderson will recruit for the programs while in Great Falls
    - Aurora Festival CJUS was a popular topic with students
    - CQR Code
    - Traveling for Jennifer Anderson starts in January
    - Business cards also are great recruiting tools
  
- **Announcements:**
  - Murder on the Orient Express
    - 90% of the cast is students
  
- **Adjournment:**
  - at 4:46 pm
  - Motion to adjourn made by Casey Donovan
  - Second was made by Valerie Guyant
  - Question
  - Approved by all