

College of Arts, Sciences and Education
College Meeting
Face to Face & Zoom
January 13, 2022
4:00pm

Members: Kalin Amende, Randy Bachmeier, Samantha Balemba, Jack Beiger, Grant Bowker, Casey Donovan, Beth Durodoye, Valerie Guyant, Gwen Hart, Steve Hesske, Terri Hildebrand, Shawn Huse, Neil Moisey, Chris Mouat, Joyce Mphande-Finn, Grant Olson, Carol Reifschneider, Andrew Rolin, Mark Seiffert, Curtis Smeby, Amy Smith, Joel Soiseth, Gary Succaw, Tyson Thivierge, Joey Todd, Jerry Wagener, Mary Ward, Jennifer Anderson, Debra Bradley, Neil Moisey

Members Present: Kalin Amende, Randy Bachmeier, Samantha Balemba (online), Jack Bieger (Online), Casey Donovan, Beth Durodoye, Gwen Hart, Terri Hildebrand (online), Valerie Guyant, Grant Olson, Carol Reifschneider, Mark Seiffert (Online), Amy Smith, Joel Soiseth, Gary Succaw (online) Joey Todd, Mary Ward (Online)

Chair:

Minutes: Jennifer Anderson

Guest: Student Support Services -Matt Erdel and Brent Olinger

1. **Call to Order:** at 4pm by Carol Reifschneider

2. **Approval of Minutes:**
 - Motion was made by Joey Todd to approve the minutes from October, November, and December 2021 meeting minutes.
 - The second was made by Jack Bieger
 - Call for the question
 - Approved

3. **Proposals:**
 - none

4. **Chair Report:**
 - Update on Biology Search.
 - Offer to a candidate made. They have until the end of today to accept.
 - Send copy of Syllabi and door schedule with office hours to Debra and Cc Jenn in the email.
 - Summer and Fall courses need to be decided soon. Valerie will send an email out in a few weeks.

5. Dean's Report:

- Follow up on the LOL meetings with Faculty and Staff.
 1. What do you like most about working for the college?
 - Students
 - Interaction with Colleges and Staff
 2. Biggest challenges your Unit
 - Understaff and Lack of Faculty
 - Lack of resources and rapport
 3. Reasons for the challenges
 - Lack of support, resources, and facilities
 - Program stigma
 4. Opportunities for growth
 - Expanding programs
 - Endorsements or minor degrees with other colleges and Great Falls
 - Maintaining Uniqueness
 5. What can be done to exploit the opportunities in your area?
 - No answer
 - Increase recruitment effort in the high schools, tribal colleges
 - Increase funding
 - Increase faculty lines
 6. What would you focus on if you were in my position?
 - Marketing
 - Dr. Durodoye will follow up and make a push for public relations and branding. Dr. Durodoye shared these with CORE.
 - Work with our websites to update. Debra and Jenn are working with Emily Luke and will meet with each program to talk about what they want on their websites.
 - Flyers, Brochures and Ads. Need to check with the Dean before any is printed
 - Promotional items and swag. Order items to give to perspective students.
 - Any idea or thoughts on branding let Dr. Durodoye know.
 - Joey suggest focus group of students on what type of swag they would like to get.

Discussion item:

- Summer General Education Courses
- Carol and Valerie given charge by Provost to provide list of General Education Courses that be put on list and guaranteed to run this summer online.
 - Tentative outline will be submitted with protected courses.
 - Protected course will run no matter the number of students enrolled
 - Unprotected means they can be canceled due to low enrollment.
 - Look at most often ran

- Carol will send the template out to faculty.
 - List will be sent to academic senate to decide on protected courses with multiple category offerings.
 - Mark state the Academic Senate can not make change or approve or disapprove of courses offered that happens in the colleges.
 - More to follow
- Search for Chair for CASE
 - Want to start nominations for Chair now.
 - as to do a soft opening with scheduling with new Chair
- Do we do Co-Chairs again or a single chair?
 - Depends on volunteers and hiring of new faculty
 - Joey Likes idea of co-chairs

6. Announcements:

Adjournment: at 4:52pm

- Motion to adjourn made by Samantha Balemba
- Second was made by Jack Bieger
- Call for the question
- Approved